



F E D E R A L
S T U D E N T A I D
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FSA Modernization Partner

**NSLDS II Reengineering
Screens Detail Design:
Organization**

DRAFT

Version 1.0

September 30, 2002

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Document Control

Version Number	Description	Release Date	Author
1.0	Initial Issue	09/30/2002	Dawn Will

1 General Information

1.1 Background

The National Student Loan Data System (NSLDS) was established as part of the Higher Education Act of 1965, as amended, to provide a comprehensive repository of information about Title IV recipients and their loans, grants, lenders, guaranty agencies, servicers, and schools. Currently, NSLDS is hampered by a number of challenges related to discrepancies between the quality and timeliness of data feeds and the system of record, and its operating costs.

Given these challenges, a project to modernize the system – NSLDS Reengineering – has been undertaken to improve financial and data integrity, reduce operational costs, and improve customer satisfaction. At the heart of the design for a reengineered NSLDS solution are five “big ideas” for radically changing the underlying processes, data structures, and technical platforms supporting the existing system:

- Data Warehousing
- Internal FSA (Federal Student Aid) Direct Access
- Outsourced Enrollment Tracking
- Financial Partner Data Feed Reengineering
- Common Record Extension

The first phase of the NSLDS Reengineering effort is called NSLDS II. NSLDS II Release 1 will focus on the Data Warehousing and Internal FSA Direct Access opportunities, as well as assessing ways to support existing requirements through NSLDS II or other modernized systems. Later releases of work will focus on the remaining three ideas and enhancements.

1.2 NSLDS Points of Entry Overview

There are three main applications in the legacy NSLDS technical architecture that serve as the gateway for accessing and modifying Title IV data online. The applications include the Financial Aid Professional (FAP) website, Student Access Financial Aid Review website, and the Customer Information Control System (CICS). As part of the NSLDS II replatforming initiative, CICS will be retired and its functionality will be transferred to the FAP website. The User Interface Inventory Matrix (**Reference Appendix B**) documents a comprehensive list of screens for the FAP and Student Access websites and the NSLDS functional area(s) they support.

The FAP website, which can be found at <http://www.nsldsfap.ed.gov>, will be the main user access point for NSLDS II data by Department of Education (ED) personnel, guaranty agencies (GAs), lenders, and schools. It provides support for users by tracking the financial aid and

enrollment history for Title IV aid recipients, organizational information for Title IV aid financial partners, access to predefined reports with the ability of executing ad hoc queries, and the monitoring of student transfers. A lender or school may also allow a servicer to access the website and provide online updates on their behalf. Each user must be registered with the website and can only log on with a valid User ID and Password.

The two major areas of enhancement for the FAP website will consist of the following:

1. Reengineering the existing reporting architecture
2. Retiring CICS

Reengineering the Reporting Architecture

Reports are currently accessed through the Main Menu, which allows users to execute predefined reports and receive the results either in their SAIG mailbox or download them directly (depending on the users permission level). If a user requires data that is not supported by a predefined report, they are limited to either developing their own query or contacting the support center to develop a query for them. In order to create a query, a user must be familiar with Structured Query Language (SQL), which is the code used to develop a query, the NSLDS data model, whose data elements are used within the SQL, and the Query Management Facility (QMF) tool, which is the application used to execute the query. In order to empower users and improve the customer experience for executing ad hoc queries, a MicroStrategy reporting tool will be implemented. The MicroStrategy reporting tool is a commercial off-the-shelf (COTS) package that has the capability to filter and analyze massive volumes of data to the transaction level. In addition, the MicroStrategy application server has a full range of query optimization algorithms designed to ensure that data is extracted from a database in the most efficient and least demanding way.

The new ad hoc reporting functionality will continue to be accessible through the Main Menu and Report screens in the FAP website. The detailed design regarding the report screen changes can be found in the Report Detail Design document.

Retiring CICS

CICS is IBM software that allows ED personnel to connect to the NSLDS mainframe and perform online transactions. Users have the ability to update or access data online from ED Headquarters or Regional offices. The majority of the CICS functionality has already been transitioned to the FAP website in response to user demand for a more user-friendly and flexible tool. The remaining functionality, which includes screens from the System Administration, Default Rate, and Student Status Confirmation menus will be transferred to the FAP website as part of the NSLDS II reengineering initiative. This will complete the transition to the FAP website by the legacy contractor, therefore, clearing the path for retiring CICS. Once CICS has been retired, the FAP website will serve as the default application for ED personnel to access NSLDS II data.

The Student Access website, which can be accessed at <http://www.nsls.ed.gov>, allows students to securely view and track their financial aid history. They have the ability to view their Title IV loans at a summary or at a detailed loan level. The summary loan level data

allows a student to view all Title IV loans they are responsible for in a consolidated format. The detailed loan level data tracks the history of each loan throughout its lifecycle. Each student must be registered with the website and must have a valid User ID and FSA PIN to logon. This is a read only website and does not have any update capabilities associated with it.

The following diagram displays the CICS application being retired due to functionality being transferred to the FAP website during the NSLDS replatforming initiative.

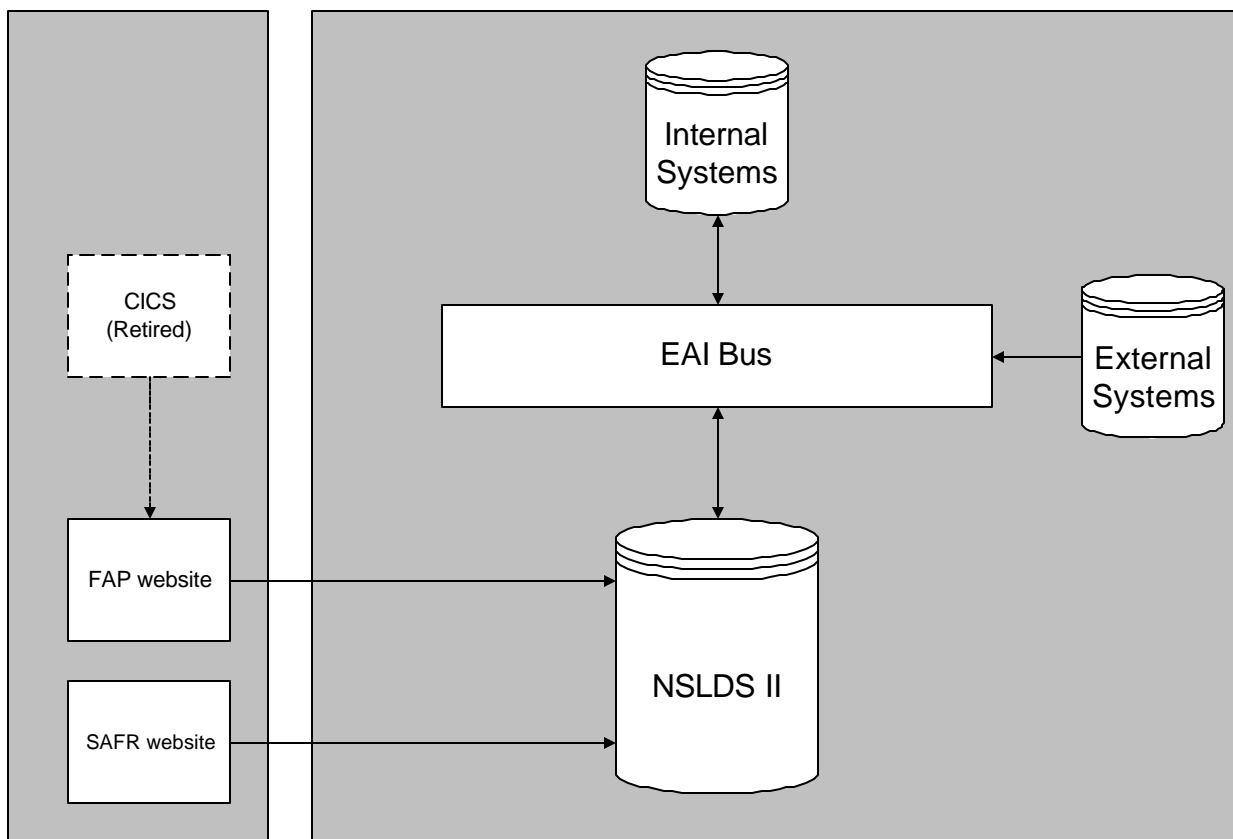


Figure 1, NSLDS II User Interface Diagram

1.3 Screens Detail Design Document Layout

The screens detail design document provides a blueprint for developing each screen that will support the FAP and Student Access websites. The screens detail design document is separated into the following modules:

Financial Aid Professional website

- Login-Menu – Contains the detail design for the Logion-Menu screens.
- Financial Aid– Contains the detail design for the Financial Aid screens.
- Enrollment – Contains the detail design for the Enrollment screens.
- Organization – Contains the detail design for the Organization screens.
- Reports – Contains the detail design for the Reports screens.
- Student Transfer Monitoring – Contains the detail design for the Student Transfer Monitoring screens.
- Support – Contains the detail design for the Support screens.
- Appendix A – Global Attributes for FAP Website– Lists common icons that may be displayed in the Login-Menu, Financial Aid, Enrollment, Organization, Student Transfer Monitoring, and Support modules.

Student Access Financial Aid Review website

- Student Access– Contains the detail design for the Student Access screens

This detail design document will contain the following information for each screen:

1.3.1 Name of the Screen

Description	Defines the purpose of the screen.
New or Existing	New – Identifies the screen is new to the website. Existing- Identifies the screen previously existed on the website.
User Group (Screen Level)	Identifies which user group will have access to the screen. The intent of this section is not to define the security groups for the screens.
Requirements Traceability	Maps the detail design for the screen to the detailed requirements.
Reference(s)	Lists references that provide additional detail for each screen.
Business Object	Lists the business object the screen will utilize for development purposes.

1.3.2 Software Unit Logic

ASP File Name:	Lists the ASP file name for each screen that was used if the screen previously existed.
Pre-Status:	Lists the screen names and their links that will allow a user to access a specific screen.
Post-Status:	Lists the screen names that are accessible from a specific screen (and the links that will allow a user to navigate to that screen).
Gif Name:	List of Gif files used in the screen.

1.3.3 Design Details

The following screenshot highlights the functionality of the screen:

Provides a design layout of the screen.

Name of the Data Element on the screen	
Element	Type of data element (e.g., label, pushbutton, checkbox, textbox).
Definition/Business Rules	Description of the data element and any business rules associated with it.
Actions to be performed	Describes any action associated with the data element.
User Group (Element Level)	Identifies which user group will have access to the data element. The intent of this section is not to define the security groups for the data element.
Validation	<ul style="list-style-type: none"> <i>Condition:</i> Describes the validation that will be performed. <i>Message:</i> Describes the message that will appear to the user. <i>Location:</i> Describes where the validation will occur (i.e., Client or Server) <i>Additional Information:</i> Describes any additional information related to the validation (e.g., gif files appearing with error messages).

Note:

Section 508 of the Rehabilitation Act of 1998 mandates a website accessibility review. Section 508 requires that electronic and information technology developed, procured, maintained, or used by Federal government agencies must be accessible to persons with disabilities. The system must allow a person with a disability to have comparable access to and use of information as a person without a disability.

The Assistive Technology Group within the FSA Technology Center is responsible for performing Section 508 reviews. During the Detailed Design and Build phases, the NSLDS II Modernization Partner team will work with the Assistive Technology Group to verify that the design of the online screens meets Section 508 requirements. The FAP and Student Access websites are currently not Section 508 compliant. The formal accessibility review for NSLDS II will then be conducted during the Test phase.

2 Screen Workflow

2.1 Master List of Screens

The following table provides a list screens for the Organization module of the FAP website for NSLDS II. The table includes the section the screen is explained, screen name, whether the screen is new or existing and a description of the screen.

Section	Screen Name	New/ Existing	Description
3.1	Organization Contact List	Existing	Displays the organization and summary contact information for the NSLDS functions.
3.2	Organization Contact Detail	Existing	Displays contact information for one of the organization's contacts. A user can also update and delete organization contact information from this screen.
3.3	Organization Contact Update	Existing	Allows a user to update contact information for their organization.
3.4	Organization Contact Delete	Existing	Allows a user to delete a contact on the Organization Contact List.
3.5	Organization Contact Add	Existing	Allows a user to add new contact information for their organization to NSLDS.
3.6	Organization Search	Existing	Allows a user to find an organization stored in NSLDS.
3.7	Data Provider Schedule	Existing	Displays a history of current, past, and future scheduled data provider submittals.
3.8	Repayment Information	Existing	Displays the current repayment status of certain borrowers in Federal Family Education Loan (FFEL) and Direct Loan (DL) programs who attended a school during a specific period.
3.9	Cohort Default Rate History List	Existing	Allows a user to view a history of the default rates for the selected organization and request Loan Details.
3.10	Cohort Default Rate History Detail	New	Allows Default Management to detailed numbers of the default rates for the selected organization and request Loan Details.
3.11	View Data Control	Existing	Allows authorized users to display the dates when default rate calculations are viewable. Web pages that display default

Section	Screen Name	New/ Existing	Description
			rates will check these dates. Rates will not display if dates are blank or if dates are in the future.
3.12	View Data Control Update	Existing	Allows the user to change the Date Viewable attribute of the most recent Default Rate Calculation Request.
3.13	School Profile	Existing	Allows a user to view Title IV grant and loan programs, as well as the school's academic and program schedule information.
3.14	Loan Unlock Maintenance	Existing	Allows users to unlock batch locked loan(s) that are owned by a Guaranty Agency (GA).
3.15	Rate Substitution List	New	Allows authorized users to view Rate Substitution information.
3.16	Rate Substitution Display	New	Allows authorized users to view specific Rate Substitution information.
3.17	Rate Substitution Add	New	Allows authorized users to add Rate Substitution information.
3.18	Rate Substitution Update	New	Allows authorized users to update Rate Substitution information.
3.19	Rate Substitution Delete	New	Allows authorized users to delete Rate Substitution information.
3.20	Rate Combination List	New	Allows authorized users to view Rate Combination information.
3.21	Rate Combination Display	New	Allows authorized users to view specific Rate Combination information.
3.22	Rate Combination Add	New	Allows authorized users to add Rate Combination information.
3.23	Rate Combination Update	New	Allows authorized users to update Rate Combination information.
3.24	Rate Combination Delete	New	Allows authorized users to delete Rate Combination information.
3.25	Rate Suspension List	New	Allows Default Management to prevent a rate for a school from displaying in any online or paper report by court order.
3.26	Rate Suspension Add/Update	New	Allows authorized users to add/update Rate Suspension information.
3.27	SSCR School Waiver List	New	Allows authorized users to view SSCR School Waiver information.
3.28	SSCR School Waiver Display	New	Allows authorized users to view specific SSCR School Waiver information.
3.29	SSCR School Waiver	New	Allows authorized users to add SSCR

Section	Screen Name	New/ Existing	Description
	Add		School Waiver information.
3.30	SSCR School Waiver Update	New	Allows authorized users to update SSCR School Waiver information.
3.31	SSCR School Waiver Delete	New	Allows authorized users to delete SSCR School Waiver information.

2.2 Update/Inquiry Diagram

The following diagram displays screens that contain update functionality to the Enterprise Data Warehouse (EDW), as well as, screens that contain inquiry capabilities from the Data Mart:

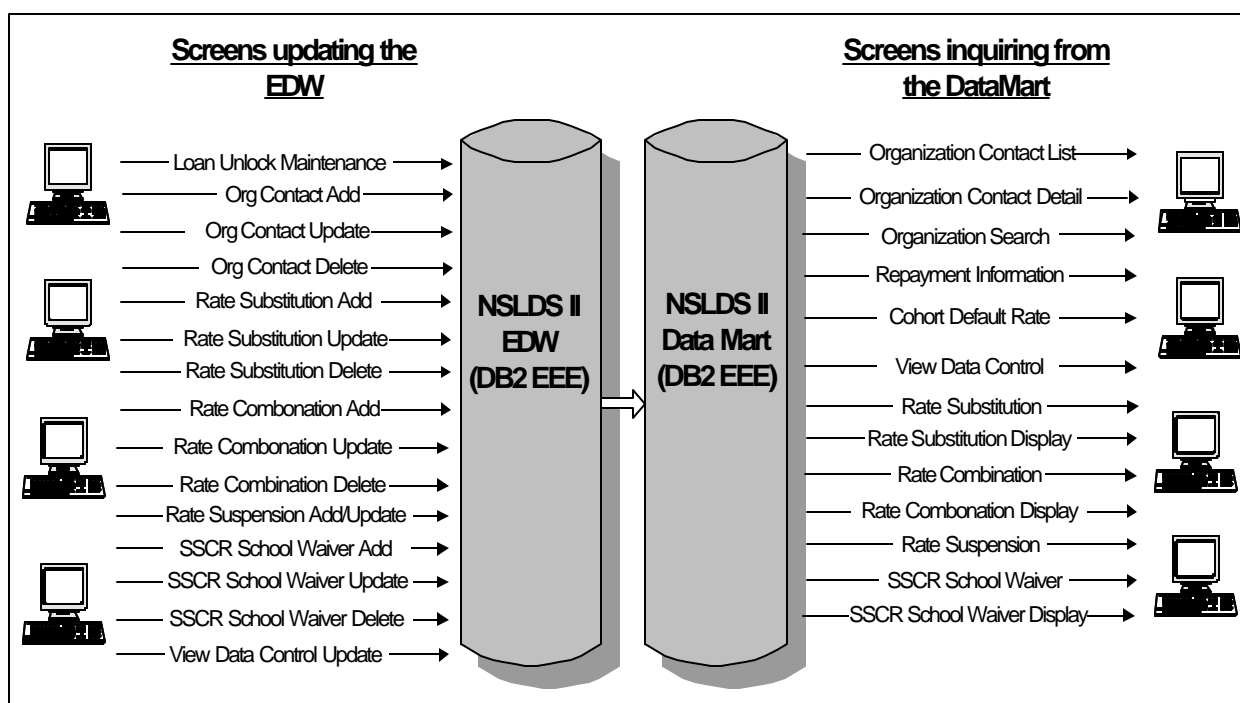


Figure 3, NSLDS II Organization Update/Inquiry Diagram

3 Screen Details

3.1 Organization Contact List

Description	Displays the organization and summary contact information for the NSLDS functions.
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.042
Reference(s)	NSLDS User Documentation, WB16 Organization Contact List Server, 01_Organization Contact List Page_WP258149
Object Name	School, GA, Lender, Servicer, State Agency, ED

3.1.1 Software Unit Logic

ASP File Name:	orgclst.asp
Pre-Status:	<p>This screen is accessible from all screens on the Financial Aid Professionals website except from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • System Log On • Privacy Act • Help • Change Password • System Requirements • Contact Us • Frequently Asked Questions • Download Help • Security
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver (Link: SSCR School Waiver) • Organization Contact Detail (Link: 1)

ASP File Name:	orgclst.asp
	<ul style="list-style-type: none">• Organization Contact Add (Pushbutton: Add New Contact)• Menu (Link: Menu Tab)• Loan History List (Link: Aid Tab)• Enrollment Summary (Link: Enroll Tab)• Report (Link: Report Tab)• Transfer Monitoring List (Link: Tran Tab)• External Contact List (Link: Support Tab)• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none">• Email.gif

3.1.2 Design Details

The following screenshot highlights the functionality of Organization Contact List screen.

NSLDS

Menu Aid Enroll **Org** Report

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate DM | Cohort Default Rate Ed | View Date Control | School Profile

Type: Code: Name: Retrieve

Logged on as: DAWN M WILL from Department of Education Region 0

Name: HEADQUARTERS
Code: 0 Type: Dept of Ed Region
Address: 7TH & D STREETS, S.W., ROB 3, ROOM 4520
WASHINGTON, DC 20202

Organization Contact List

Add New Contact

	Function	First Name / Last Name	Phone / Ext.	Email
1	PRIMARY CONTACT	DEBT COLLECT SERVICE	(800)621-3115	
2	SSN/ID ISSUES	-		
3	IS TECHNICAL ISSUES	TBD		
4	DEFAULT ISSUES	TBD		
5	OVERPAYMENT ISSUES	TBD		
6	PERKINS ISSUES	DEBBIE HUTSON	(304)782-5280	
7	FFEL ISSUES	TBD		
8	COHORT DEFLT RATE ISSUES	DEFAULT MANAGEMENT	(202)377-4258	
9	CUSTOMER SVC(BORROWERS)	TBD		

Figure 4, Organization Contact List

3.1.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Organization

Org Contact List	
	Contact List screen. This link is deactivated when the user is in the Organization Contact List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • FDLP Servicer • ED Region • Guaranty Agency • Lender • Lender Branch Servicer • School • State Agency
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	Allows a user to enter the code of an organization.

Code	
	<p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • FDLP Servicer – 5 characters long • ED Region - 2 characters long • Guaranty Agency – 3 characters long • Lender – 8 characters long • Lender Branch Servicer – 6 characters long • School – 8 characters long • State Agency - 4 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<ul style="list-style-type: none"> • <i>Condition:</i> If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search

Retrieve	
	<p>screen. <i>Message:</i> None. <i>Location:</i> Server <i>Additional Information:</i> None.</p> <ul style="list-style-type: none"> • <i>Condition:</i> If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen. <i>Message:</i> None. <i>Location:</i> Server <i>Additional Information:</i> None. • <i>Condition:</i> If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it. <i>Message:</i> None. <i>Location:</i> Server <i>Additional Information:</i> None.
User Group (Element Level)	TBD
Validation	TBD

School	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.

Type	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization. The three types of statues are:</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Add New Contact	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the Organization Contact Add screen.
Actions to be performed	By clicking on the pushbutton the Organization Contact Add screen is displayed.
User Group (Element Level)	TBD
Validation	TBD

<u>1</u>	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact Detail screen.
Actions to be performed	When clicked, the Organization Contact Detail appears.
User Group (Element Level)	TBD
Validation	None.

Function	
Element	Label
Definition/Business Rules	Displays the function of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name / Last Name	
Element	Label
Definition/Business Rules	Displays the first and last name of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Phone / Ext.	
Element	Label
Definition/Business Rules	Displays the phone number and extension of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Email	
Element	Link
Definition/Business Rules	Allows a user to send an email to the contact person listed. The email icon is: 
Actions to be performed	When clicked, the user's default email package will display with the appropriate email address.

Email	
User Group (Element Level)	TBD
Validation	None.

3.2 Organization Contact Detail

Description	Displays contact information for one of the organization's contacts. A user can also update and delete organization contact information from this screen.
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.043
Reference(s)	NSLDS User Documentation, WB17 Org Contact Detail Server_T48, 011_Organization Contact Detail Page_TO48
Object Name	School, GA, Lender, Servicer, State Agency, ED

3.2.1 Software Unit Logic

ASP File Name:	orgcds.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Organization Contact List (Link: Back Icon)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Organization Contact List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule) Repayment Information (Link: Repayment Information) Cohort Default Rate History List (Link: Cohort Default Rate) View Date Control (Link: View Date Control) Loan Unlock Maintenance (Link: Loan Unlock Maintenance) School Profile (Link: School Profile) SSCR School Waiver List (Link: SSCR School Waiver) Organization Contact Update (Pushbutton: Update) Organization Contact Delete (Pushbutton: Delete) Menu (Link: Menu Tab) Loan History List (Link: Aid Tab) Enrollment Summary (Link: Enroll Tab) Report (Link: Report Tab)

ASP File Name:	orgcds.asp
	<ul style="list-style-type: none"> • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.2.2 Design Details

The following screenshot highlights the functionality of Organization Contact Detail screen.

NSLDS Menu Aid Enroll Org Report

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | View Date Control | Loan Unlock Maintenance | School Profile

Logged on as: DAWN WILL from [Department of Education Region 0](#)

Return To Organization Contact List

Name: HEADQUARTERS
Code: 0 **Type:** Dept of Ed Region
Address: 7TH & D STREETS, S.W., ROB 3, ROOM 4520
 WASHINGTON, DC 20202

Organization Contact Detail

Update Delete

Function: PRIMARY CONTACT
First Name: DEBT COLLECT
Last Name: SERVICE
Title: QA MANAGER
Phone: (800)621-3115 **Ext:**
Fax:
E-Mail: MFILLINIC@FALLSCHURCH.ESYS.COM
URL: [OrgContact.htm](#)
Address: ST LOUIS ST

City: ST. LOUIS
State: WI
Zip Code: 22042 - 2900
Last Update By: DAWN WILL
Update Date: 09/05/2002

Figure 5, Organization Contact Detail

3.2.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.

Cohort Default Rate	
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link

Rate Combination	
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Organization Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows a user to update organization contact details.
Actions to be performed	By clicking on the pushbutton Organization Contact Update screen is populated.
User Group (Element Level)	TBD
Validation	None.

Delete	
Element	Label
Definition/Business Rules	Allows a user to update organization contact details.
Actions to be performed	By clicking on the pushbutton Organization Contact Delete screen is populated.
User Group (Element Level)	TBD
Validation	None.

Function	
Element	Label
Definition/Business Rules	Displays the function of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Label
Definition/Business Rules	Displays the first name of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Label
Definition/Business Rules	Displays the last name of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Title	
Element	Label
Definition/Business Rules	Displays the title of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Phone	
Element	Label
Definition/Business Rules	Displays the phone number of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ext	
Element	Label
Definition/Business Rules	Displays the extension of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Fax	
Element	Label
Definition/Business Rules	Displays the fax number of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

E-Mail	
Element	Link
Definition/Business Rules	Allows a user to send an email to the contact person listed.
Actions to be performed	When clicked, the user's default email package will display with the appropriate email address.
User Group (Element Level)	TBD
Validation	None.

URL	
Element	Link
Definition/Business Rules	Displays the URL for the contact person

URL	
	displayed.
Actions to be performed	When clicked the screen is displayed of the URL address.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

City	
Element	Label
Definition/Business Rules	Displays the city for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

State	
Element	Label
Definition/Business Rules	Displays the state for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Zip Code	
Element	Label
Definition/Business Rules	Displays the zip code for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Updated By:	
Element	Label
Definition/Business Rules	Displays the name of the person who last updated the contact information displayed.

Last Updated By:	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Date	
Element	Label
Definition/Business Rules	Displays the date the contact information was updated. The date should be displayed in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.3 Organization Contact Update

Description	Allows a user to update contact information for their organization
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.044, 1.048
Reference(s)	NSLDS User Documentation, WB1F_Org Contact Update Server, O13_Organization Contact Update Server
Object Name	School, GA, Lender, Servicer, State Agency, ED

3.3.1 Software Unit Logic

ASP File Name:	ORGCUPD.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> Organization Contact Detail (Pushbutton: Update)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> Organization Contact History List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule)

ASP File Name:	ORGCUPD.asp
	<ul style="list-style-type: none"> • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Organization Contact Detail (Back Icon) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.3.2 Design Details

The following screenshot highlights the functionality of Organization Contact Update screen.

NSLDS

Menu Aid Enroll **Org** Report

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | View Date Control | School Profile

Logged on as: DAWN M WILL from [Department of Education Region 0](#)

Return To Organization Contact List

Name: COLLEGE OF NOTRE DAME OF MARYLAND
Code: 00206500 **Type:** School
Status: OPEN
Address: 4701 NORTH CHARLES STREET
 BALTIMORE, MD 212102476

Organization Contact Update

Selected Function: Primary Contact

Available Functions: SSN/ID Issues
 IS Technical Issues
 Enrollment Reporting
 FAT/SAR/ISIR Issues
 Default Issues

First Name: TERESA
Last Name: DRZEWIECKI
Title: DIRECTOR OF FINANCIAL AID
Phone: 410-532-5749 **Ext:**
Fax: 410-532-6287
E-Mail: tdrzewiecki@ndm.edu
URL: www.ndm.edu
Address: 4701 N. CHARLES STREET

City: BALTIMORE
State: MD
Zip Code: 21210
Last Update By: TERESA DRZEWIECKI
Update Date: 05/21/2001

Submit

Figure 6, Organization Contact Update

3.3.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.

Cohort Default Rate	
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.

Rate Combination	
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Organization Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.

Code	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Selected Function	
Element	Label

Selected Function	
Definition/Business Rules	Displays the selected function for the contact person.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Available Function	
Element	Listbox
Definition/Business Rules	<p>Allows a user to select function(s) for the contact person.</p> <p>The user may select multiple functions by holding down the SHIFT key or CTRL key and clicking your selections.</p> <p>One person in an organization can be assigned multiple functions, but a function can only be assigned to one person in an organization. The functions displayed in the Listbox are:</p> <ul style="list-style-type: none"> • Primary Contact – For schools, the person responsible for overall NSLDS compliance, including Perkins submissions, SSCR, and overpayment reporting. For guaranty agencies, the person responsible for compliance with monthly data feeds to the NSLDS. This person may <i>not</i> be able to answer questions on individual loans or students. • SSN/ID Issues – The person who can answer inquiries from schools and other data providers about student identifier conflicts. In most cases, the contact should be familiar with the monthly data provider feeds to the NSLDS, either Perkins or FFEL. • IS Technical Issues – The person who can answer questions about the technical specifications of a school's or guaranty agencies computing environment. • SSCR Issues – For schools, the person responsible for supplying enrollment information directly to the NSLDS or to the school's servicer. For guaranty agencies, the person responsible for

Available Function	
	<p>updating loan records with enrollment data.</p> <ul style="list-style-type: none"> • FAT/SAR/ISIR Issues – For schools, this person should be able to address a variety of financial aid issues, including Perkins, FFEL, Direct Loan, Aid Overpayment, and Pell Grant issues. For guaranty agencies, this person should be able to address the most recent information submitted to the NSLDS on a particular student. • Default Issues – For schools and guaranty agencies, the person involved in loan servicing who can respond to inquiries about an individual loan's repayment status. • Overpayment Issues – The school contact responsible for inputting and updating overpayment information. • Federal Perkins Issues – The school contact that can monitor cumulative amounts and discuss Perkins eligibility for individual students. • FFEL Issues – The school contact that can monitor cumulative amounts and discuss FFEL eligibility. For guaranty agencies, the person who can answer school inquiries on eligibility. • Direct Loan Issues – The school contact that can monitor cumulative amounts and discuss Direct Loan eligibility. • Pell Grant Issues – The school contact that can respond to Pell disbursement inquiries from other schools. • Cohort Default Rate Issues – For schools, the person who monitors the school's default rates or manages the school's default prevention program. For guaranty agencies, the person who can respond to school inquiries about default rates. • Perkins Data Provider Contact – The school or school servicer contact for monthly Perkins submissions. This person should be able to answer questions about the individual data elements that are reported to the NSLDS.

Available Function	
	<ul style="list-style-type: none"> • Guaranty Agency Contact – For guaranty agencies, this person should be the same as the primary contact. • Lender NSLDS Contact – Guaranty agencies should supply the contact person at specific lenders. • Customer Service – Borrowers main point of contact. • Transfer Monitoring – The school contact that submits Inform and/or receives Alert information on transfer students.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter first name for the contact person.</p> <p>The textbox holds up to 12 characters.</p>
Actions to be performed	As the user enters the first name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter last name for the contact person.</p> <p>The textbox holds up to 35 characters.</p>
Actions to be performed	As the user enters the last name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Title	
Element	Textbox
Definition/Business Rules	Allows a user to enter the title for the contact person.

Title	
	The textbox holds up to 30 characters.
Actions to be performed	As the user enters the SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Phone	
Element	Textbox
Definition/Business Rules	Allows a user to enter the phone number for the contact person. The textbox holds up to 13 characters.
Actions to be performed	As the user enters the phone number, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Ext	
Element	Textbox
Definition/Business Rules	Allows a user to enter the extension for the contact person. The textbox holds up to 5 characters.
Actions to be performed	As the user enters the extension, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Fax	
Element	Textbox
Definition/Business Rules	Allows a user to enter the fax number for the contact person. The textbox holds up to 13 characters.
Actions to be performed	As the user enters the fax number, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

E-Mail	
Element	Textbox
Definition/Business Rules	Allows a user to enter the email address for the contact person. The textbox holds up to 45 characters.
Actions to be performed	As the user enters the email address, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

URL	
Element	Textbox
Definition/Business Rules	Allows a user to enter the URL to contact the contact person The textbox holds up to 45 characters.
Actions to be performed	As the user enters the URL, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Textbox
Definition/Business Rules	Allows a user to enter their street address. The textbox holds up to 50 characters.
Actions to be performed	As the user enters their address, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

City	
Element	Textbox
Definition/Business Rules	Allows a user to enter the city for the contact person. The textbox holds up to 20 characters.
Actions to be performed	As the user enters the city, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

State	
Element	Dropdown Box
Definition/Business Rules	Allows a user to enter the state for the contact person. All states are included in the dropdown box in abbreviated format (i.e. Virginia is displayed 'VA').
Actions to be performed	As the user enters the state, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Zip Code	
Element	Textbox
Definition/Business Rules	Allows a user to enter the zip code for the contact person. The textbox holds up to 10 characters.
Actions to be performed	As the user enters the zip code, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Last Updated By:	
Element	Label
Definition/Business Rules	Displays the name of the person who last updated the contact information displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Date	
Element	Label
Definition/Business Rules	Displays the date the contact information was updated. The date should be displayed in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the changes for the Organization Contact person.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Organization Contact List screen with a message that the update has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	TBD

3.4 Organization Contact Delete Confirmation

Description	Allows a user to delete a contact on the Organization Contact List.
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.045
Reference(s)	NSLDS User Documentation, O14_Organization Contact Delete Confirmation Page, WB1G_Org Contact Delete Server
Object Name	School, GA, Lender, Servicer, State Agency, ED

3.4.1 Software Unit Logic

ASP File Name:	orgcdel.asp
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> Organization Contact Detail (Pushbutton: Delete)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> Organization Contact History List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule) Repayment Information (Link: Repayment Information) Cohort Default Rate History List (Link: Cohort Default Rate) View Date Control (Link: View Date Control) Loan Unlock Maintenance (Link: Loan Unlock Maintenance)

ASP File Name:	orgcdel.asp
	<ul style="list-style-type: none">• School Profile (Link: School Profile)• SSCR School Waiver List (SSCR School Waiver)• Organization Contact Detail (Back Icon)• Menu (Link: Menu Tab)• Loan History List (Link: Aid Tab)• Enrollment Summary (Link: Enroll Tab)• Report (Link: Report Tab)• Transfer Monitoring List (Link: Tran Tab)• External Contact List (Link: Support Tab)• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none">• Back.gif

3.4.2 Design Details

The following screenshot highlights the functionality of Organization Contact Delete screen.

NSLDS Menu Aid Enroll Org Report

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | School Profile

Logged on as: DAWN WILL from [Department of Education Region 0](#)

Return To Organization Contact List

Name: HEADQUARTERS
Code: 0 **Type:** Dept of Ed Region
Address: 7TH & D STREETS, S.W., ROB 3, ROOM 4520
WASHINGTON, DC 20202

You have requested the following Organization Contact be deleted from the system.
Click CONFIRM to complete the delete.

Function: PRIMARY CONTACT
First Name: DEBT COLLECTION
Last Name: SERVICE
Title: QA MANAGER
Phone: (800)621-3115 **Ext:**
Fax:
E-Mail: MFILLINIC@FALLSCHURCH.ESYS.COM
URL:
Address: ST LOUIS ST
City: ST. LOUIS
State: WI
Zip Code: 22042 - 2900
Last Update By: TOM ULAN
Update Date: 06/06/2002

Confirm

Figure 7, Organization Contact Delete

3.4.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List

Org Contact List	
	screen appears.
User Group (Element Level)	
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	
Validation	None.

View Date Control	
Element	Link

View Date Control	
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Organization Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label

Type	
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Instructions	
Element	Label
Definition/Business Rules	<p>Displays the instructions for a user.</p> <p>The instructions should read: “You have requested the following Organization Contact be deleted from the system. Click CONFIRM to complete the delete.”</p>

Instructions	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Function	
Element	Label
Definition/Business Rules	Displays the function of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Label
Definition/Business Rules	Displays the first name of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Label
Definition/Business Rules	Displays the last name of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Title	
Element	Label
Definition/Business Rules	Displays the title of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Phone	
Element	Label
Definition/Business Rules	Displays the phone number of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ext	
Element	Label
Definition/Business Rules	Displays the extension of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Fax	
Element	Label
Definition/Business Rules	Displays the fax number of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

E-Mail	
Element	Link
Definition/Business Rules	Allows a user to send an email to the contact person listed.
Actions to be performed	When clicked, the user's default email package will display with the appropriate email address.
User Group (Element Level)	TBD
Validation	None.

URL	
Element	Link
Definition/Business Rules	Allows a user to send a URL to the contact person listed.
Actions to be performed	When clicked, the page that the URL address points to will display.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

City	
Element	Label
Definition/Business Rules	Displays the city for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

State	
Element	Label
Definition/Business Rules	Displays the state for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Zip Code	
Element	Label
Definition/Business Rules	Displays the zip code for the contact person displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Last Updated By:	
Element	Label
Definition/Business Rules	Displays the name of the person who last updated the contact information displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Date	
Element	Label
Definition/Business Rules	Displays the date the contact information was updated. The date should be displayed in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Confirm	
Element	Pushbutton
Definition/Business Rules	Allows a user to delete the changes for the Organization Contact person.
Actions to be performed	By clicking on the pushbutton, the Organization Contact will be deleted from the database.
User Group (Element Level)	TBD
Validation	TBD

3.5 Organization Contact Add

Description	Allows a user to add new contact information for their organization to NSLDS II.
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.047, 1.048
Reference(s)	NSLDS User Documentation, WB1E_Organization Contact Add Server, O12_Organization Contact Add Page
Object Name	School, GA, Lender, Servicer, State Agency, ED

3.5.1 Software Unit Logic

ASP File Name:	ORGCADD.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Organization Contact List (Pushbutton: Add Contact)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Organization Contact History List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule) Repayment Information (Link: Repayment Information) Cohort Default Rate History List (Link: Cohort Default Rate) View Date Control (Link: View Date Control) Loan Unlock Maintenance (Link: Loan Unlock Maintenance) School Profile (Link: School Profile) SSCR School Waiver List (SSCR School Waiver) Menu (Link: Menu Tab)

ASP File Name:	ORGCADD.asp
	<ul style="list-style-type: none">• Loan History List (Link: Aid Tab)• Enrollment Summary (Link: Enroll Tab)• Report (Link: Report Tab)• Transfer Monitoring List (Link: Tran Tab)• External Contact List (Link: Support Tab)• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none">• Back.gif

3.5.2 Design Details

The following screenshot highlights the functionality of Organization Contact Add screen.

Figure 8, Organization Contact Add

3.5.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization

Org Contact List	
	Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Return to Organization Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Available Function	
Element	Listbox
Definition/Business Rules	<p>Allows a user to select function(s) for the contact person.</p> <p>The user may select multiple functions by holding</p>

Available Function	
	<p>down the SHIFT key or CTRL key and clicking your selections.</p> <p>One person in an organization can be assigned multiple functions, but a function can only be assigned to one person in an organization The functions displayed in the Listbox are:</p> <ul style="list-style-type: none"> • Primary Contact – For schools, the person responsible for overall NSLDS compliance, including Perkins submissions, SSCR, and overpayment reporting. For guaranty agencies, the person responsible for compliance with monthly data feeds to the NSLDS. This person may <i>not</i> be able to answer questions on individual loans or students. • SSN/ID Issues – The person who can answer inquiries from schools and other data providers about student identifier conflicts. In most cases, the contact should be familiar with the monthly data provider feeds to the NSLDS, either Perkins or FFEL. • IS Technical Issues – The person who can answer questions about the technical specifications of a school's or guaranty agencies computing environment. • SSCR Issues – For schools, the person responsible for supplying enrollment information directly to the NSLDS or to the school's servicer. For guaranty agencies, the person responsible for updating loan records with enrollment data. • FAT/SAR/ISIR Issues – For schools, this person should be able to address a variety of financial aid issues, including Perkins, FFEL, Direct Loan, Aid Overpayment, and Pell Grant issues. For guaranty agencies, this person should be able to address the most recent information submitted to the NSLDS on a particular student. • Default Issues – For schools and guaranty agencies, the person involved in loan servicing who can respond to inquiries

Available Function	
	<p>about an individual loan's repayment status.</p> <ul style="list-style-type: none"> • Overpayment Issues – The school contact responsible for inputting and updating overpayment information. • Federal Perkins Issues – The school contact that can monitor cumulative amounts and discuss Perkins eligibility for individual students. • FFEL Issues – The school contact that can monitor cumulative amounts and discuss FFEL eligibility. For guaranty agencies, the person who can answer school inquiries on eligibility. • Direct Loan Issues – The school contact that can monitor cumulative amounts and discuss Direct Loan eligibility. • Pell Grant Issues – The school contact that can respond to Pell disbursement inquiries from other schools. • Cohort Default Rate Issues – For schools, the person who monitors the school's default rates or manages the school's default prevention program. For guaranty agencies, the person who can respond to school inquiries about default rates. • Perkins Data Provider Contact – The school or school servicer contact for monthly Perkins submissions. This person should be able to answer questions about the individual data elements that are reported to the NSLDS. • Guaranty Agency Contact – For guaranty agencies, this person should be the same as the primary contact. • Lender NSLDS Contact – Guaranty agencies should supply the contact person at specific lenders. • Customer Service – Borrowers main point of contact. • Transfer Monitoring – The school contact that submits Inform and/or receives Alert information on transfer students.
Actions to be performed	None.

Available Function	
User Group (Element Level)	TBD
Validation	None.

First Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter first name for the contact person. The textbox holds up to 12 characters.
Actions to be performed	As the user enters the first name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Last Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter last name for the contact person. The textbox holds up to 35 characters.
Actions to be performed	As the user enters the last name, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Title	
Element	Textbox
Definition/Business Rules	Allows a user to enter the title for the contact person. The textbox holds up to 30characters.
Actions to be performed	As the user enters the SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Phone	
Element	Textbox
Definition/Business Rules	Allows a user to enter the phone number for the contact person. The textbox holds up to 13 characters.

Phone	
Actions to be performed	As the user enters the phone number, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Ext	
Element	Textbox
Definition/Business Rules	Allows a user to enter the extension for the contact person. The textbox holds up to 5 characters.
Actions to be performed	As the user enters the extension, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Fax	
Element	Textbox
Definition/Business Rules	Allows a user to enter the fax number for the contact person. The textbox holds up to 13 characters.
Actions to be performed	As the user enters the fax number, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

E-Mail	
Element	Textbox
Definition/Business Rules	Allows a user to enter the email address for the contact person. The textbox holds up to 45 characters.
Actions to be performed	As the user enters the fax number, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

URL	
Element	Textbox
Definition/Business Rules	Allows a user to enter the URL address for the contact person.

URL	
	The textbox holds up to 45 characters.
Actions to be performed	As the user enters the URL, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Textbox
Definition/Business Rules	Allows a user to enter ... The textbox holds up to 50 characters.
Actions to be performed	As the user enters their SSN, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

City	
Element	Textbox
Definition/Business Rules	Allows a user to enter the city for the contact person. The textbox holds up to 20 characters.
Actions to be performed	As the user enters the city, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

State	
Element	Dropdown Box
Definition/Business Rules	Allows a user to enter the state for the contact person. All states are included in the dropdown box in abbreviated format (i.e. Virginia is displayed 'VA').
Actions to be performed	As the user enters the state, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Zip Code	
Element	Textbox
Definition/Business Rules	Allows a user to enter the zip code for the contact

Zip Code	
	person. The textbox holds up to 10 characters.
Actions to be performed	As the user enters the zip code, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Last Updated By:	
Element	Label
Definition/Business Rules	Displays the name of the person who last updated the contact information displayed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update Date	
Element	Label
Definition/Business Rules	Displays the date the contact information was updated. The date should be displayed in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the new Organization Contact person.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the Organization Contact List screen with a message that the Add has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	TBD

3.6 Organization Search

Description	Allows a user to find an organization stored in NSLDS II.
New or Existing	Existing
User Group (Screen Level)	NSLDS
Requirements Traceability	1.046
Reference(s)	NSLDS User Documentation, O3_Org Search Page ORGSRCH.ASP, WB85_ORG_SEARCH_SVR, WB47_STATE_LIST_SVR
Object Name	School, GA, Lender, Servicer, State Agency, ED


3.6.1 Software Unit Logic

ASP File Name:	orgsrch.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Search) • Organization Contact Detail (Link: Org Search) • Organization Contact Update (Link: Org Search) • Organization Contact Delete Confirmation (Link: Org Search) • Organization Contact Add (Link: Org Search) • Data Provider Schedule (Link: Org Search) • Repayment Information (Link: Org Search) • Cohort Default Rate History List (Link: Org Search) • View Date Control (Link: Org Search) • School Profile (Link: Org Search) • Loan Unlock Maintenance (Link: Org Search) • SSCR School Waiver (Link: Org Search) • SSCR School Waiver Display (Link: Org Search) • SSCR School Waiver Add (Link: Org Search) • SSCR School Waiver Update (Link: Org Search) • SSCR School Waiver Delete (Link: Org Search)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver)


ASP File Name:	orgsrch.asp
	<ul style="list-style-type: none">• Menu (Link: Menu Tab)• Loan History List (Link: Aid Tab)• Enrollment Summary (Link: Enroll Tab)• Report (Link: Report Tab)• Transfer Monitoring List (Link: Tran Tab)• External Contact List (Link: Support Tab)• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)
Gif Name:	The following graphical objects may appear on this screen: <ul style="list-style-type: none">• None

3.6.2 Design Details

The following screenshot highlights the functionality of Organization Search screen.



Menu
Aid
Enroll
Org
Report


[Org Contact List](#) | [Org Search](#) | [Data Provider Schedule](#) | [Regayment Information](#) | [Cohort Default Rate](#) | [View Data Control](#) | [School Profile](#)

Type: Code: Name:

Logged on as: DAWN M WILL from [Department of Education Region 9](#)

Optional filter criteria

City:
State:

Search results : Schools filtered for City: 'BALTIMORE' filtered for State: 'MD'

#	Name	Code
1	STRAYER UNIVERSITY - WHITE MARSH BALTIMORE, MD	00145924
2	BALTIMORE COLLEGE OF COMMERCE BALTIMORE, MD	00205900
3	BALTIMORE HEBREW UNIVERSITY BALTIMORE, MD	00206000
4	BALTIMORE CITY COMMUNITY COLLEGE BALTIMORE, MD	00206100
5	BALTIMORE CITY COMMUNITY COLLEGE - HARBOR CAM BALTIMORE, MD	00206101
6	COMMUNITY COLLEGE OF BALTIMORE COUNTY BALTIMORE, MD	00206300
7	COMMUNITY COLLEGE OF BALTIMORE COUNTY - OCCUP BALTIMORE, MD	00206304
8	COMMUNITY COLLEGE OF BALTIMORE COUNTY - ESSEX BALTIMORE, MD	00206308
9	COMMUNITY COLLEGE OF BALTIMORE COUNTY - POINT BALTIMORE, MD	00206309
10	COMMUNITY COLLEGE OF BALTIMORE COUNTY - SCOTT BALTIMORE, MD	00206310
11	COLLEGE OF NOTRE DAME OF MARYLAND BALTIMORE, MD	00206500
12	COFFIN STATE COLLEGE BALTIMORE, MD	00206900
13	EASTERN COLLEGE BALTIMORE, MD	00206900
14	ESSEX COMMUNITY COLLEGE BALTIMORE, MD	00207000
15	GOUCHER COLLEGE BALTIMORE, MD	00207300
16	JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS - BALTIMORE, MD	00207700
17	JOHNS HOPKINS UNIVERSITY - SCHOOL OF ARTS/SCI BALTIMORE, MD	00207702
18	JOHNS HOPKINS UNIVERSITY - SCHOOL OF ENGINEER BALTIMORE, MD	00207704
19	JOHNS HOPKINS UNIVERSITY - SCHOOL OF PUBLIC H BALTIMORE, MD	00207705
20	JOHNS HOPKINS UNIVERSITY - SCHOOL OF MEDICINE BALTIMORE, MD	00207706
21	JOHNS HOPKINS UNIVERSITY - SCHOOL OF NURSING BALTIMORE, MD	00207707
22	JOHNS HOPKINS UNIVERSITY - PEABODY CONSERVATO BALTIMORE, MD	00207708
23	JOHNS HOPKINS UNIVERSITY - SCHOOL OF RAD TECH BALTIMORE, MD	00207709
24	JOHNS HOPKINS UNIVERSITY - EAST BALTIMORE@MED BALTIMORE, MD	00207710
25	JOHNS HOPKINS UNIVERSITY - DOWNTOWN CENTER - BALTIMORE, MD	00207713

- MORE MATCHES FOUND -

Figure 9, Organization Search

3.6.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen. This link is deactivated when the user is in the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD

Rate Substitution	
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • FDLP Servicer • ED Region • Guaranty Agency • Lender • Lender Branch Servicer

Type	
	<ul style="list-style-type: none"> • School • State Agency
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • FDLP Servicer – 5 characters long • ED Region - 2 characters long • Guaranty Agency – 3 characters long • Lender – 8 characters long • Lender Branch Servicer – 6 characters long • School – 8 characters long • State Agency - 4 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type ‘12’, rather than ‘12345678’, and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type ‘S’, rather than ‘State University’, and the organization will be displayed).</p>

Name	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

City	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of a city.</p> <p>The textbox holds up to 45 characters.</p>
Actions to be performed	As the user enters the city, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

State	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a state.</p> <p>All of the states will be listed and formatted with Abbreviation – State Name (i.e. VA – Virginia).</p>


State	
	<p>In addition to all the states being listed, the following will also be included the following will be choices in the dropdown (in alphabetical order):</p> <ul style="list-style-type: none"> • AA – Military Location Code • AE – Military Location Code • AP – Military Location Code • AS – American Samoa • CM – Northern Marianas Islands • FC – Foreign Country • FM – Micronesia • GU – Guam • IQ – Other United States Territory Possession • MH - Marshall Islands • MP – Marianas Islands • MX – Mexico • NM – New Mexico • NR – Non-Resident, State Unknown • PC – Panama Canal Zone • PR – Puerto Rico • PW – Republic of Palau • TT – Trust Territories of the Pacific • VI – Virgin Islands • WK – Wake Island
Actions to be performed	When the user clicks on the state Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	When the pushbutton is clicked, the group that meets the criteria being searched for displays on the screen.
User Group (Element Level)	TBD
Validation	TBD

Clear

Clear	
Element	Pushbutton
Definition/Business Rules	Allows a user to clear the selections that have been made.
Actions to be performed	When the pushbutton is clicked, the screen refreshes and initialized to be blank.
User Group (Element Level)	TBD
Validation	TBD

<u>1</u>	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	<p>Displays the name of the Organization.</p> <p>The city and state are listed below the name for each organization.</p> <p>Fifty Organizations will display on the screen at a time. To navigate to the next set of Organizations, click the down arrow.</p> <p>The down arrow is:</p> 
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code number of the Organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.7 Data Provider Schedule

Description	Allows a user to view a history of current, past, and future scheduled data provider submittals.
New or Existing	Existing
User Group (Screen Level)	NSLDPG, SCHFAT, SCHDPC, GAINQ, GADPC
Requirements Traceability	1.049
Reference(s)	NSLDS User Documentation, Data Provider Schedule Page DATAPROV.ASP, WB93_DATA_PROVIDER_SCHEDULE_SVR
Object Name	School, GA, Loan, Grant


3.7.1 Software Unit Logic

ASP File Name:	dataprov.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Data Provider Schedule) • Organization Contact Detail (Link: Data Provider Schedule) • Organization Contact Update (Link: Data Provider Schedule) • Organization Contact Delete Confirmation (Link: Data Provider Schedule) • Organization Contact Add (Link: Data Provider Schedule) • Organization Search (Link: Data Provider Schedule) • Repayment Information (Link: Data Provider Schedule) • Cohort Default Rate History List (Link: Data Provider Schedule) • View Date Control (Link: Data Provider Schedule) • School Profile (Link: Data Provider Schedule) • Loan Unlock Maintenance (Link: Data Provider Schedule) • SSCR School Waiver (Link: Data Provider Schedule) • SSCR School Waiver Display (Link: Data Provider Schedule) • SSCR School Waiver Add (Link: Data Provider Schedule) • SSCR School Waiver Update (Link: Data Provider Schedule) • SSCR School Waiver Delete (Link: Data Provider Schedule)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List)




ASP File Name:	dataprov.asp
	<ul style="list-style-type: none"> • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.7.2 Design Details

The following screenshot highlights the functionality of Data Provider Schedule screen.



Menu
Aid
Enroll
Org
Report

[Org Contact List](#) | [Org Search](#) | [Data Provider Schedule](#) | [Repayment Information](#) | [Cohort Default Rate](#) | [View Data Control](#) | [School Profile](#)

Type: Code: Name:

Logged on as: DAWN M WILL from [Department of Education Region 9](#)

Name: GOUCHER COLLEGE
Code: 00007300 Type: School
Status: OPEN
Address: 1021 DULANEY VALLEY ROAD
BALTIMORE, MD 212042784

Data Provider Schedule

Scheduled Submittal Date	Received Date	Processed Date	Loan Records Extracted	Loans with Errors	Submittal Pass Rate(%)
12/03/2002	N/A	N/A	N/A	N/A	N/A
11/05/2002	N/A	N/A	N/A	N/A	N/A
10/08/2002	N/A	N/A	N/A	N/A	N/A
09/03/2002	N/A	N/A	N/A	N/A	N/A
08/06/2002	08/02/2002	08/05/2002	692	43	94.00
07/09/2002	07/01/2002	07/09/2002	696	32	96.00
06/04/2002	05/03/2002	05/04/2002	699	32	96.00
05/07/2002	05/06/2002	05/09/2002	703	31	96.00
04/09/2002	04/02/2002	04/09/2002	713	42	95.00
03/06/2002	03/08/2002	03/09/2002	728	43	95.00
02/05/2002	02/05/2002	02/05/2002	724	321	56.00
01/08/2002	01/08/2002	01/11/2002	731	337	54.00
12/04/2001	12/04/2001	12/04/2001	787	384	51.00
11/06/2001	N/A	N/A	N/A	N/A	N/A
10/19/2001	N/A	N/A	N/A	N/A	N/A
10/09/2001	10/02/2001	10/09/2001	1,329	445	67.00
09/04/2001	N/A	N/A	N/A	N/A	N/A
08/07/2001	N/A	N/A	N/A	N/A	N/A
07/10/2001	N/A	N/A	N/A	N/A	N/A
06/06/2001	N/A	N/A	N/A	N/A	N/A
05/08/2001	N/A	N/A	N/A	N/A	N/A
04/10/2001	N/A	N/A	N/A	N/A	N/A
03/06/2001	N/A	N/A	N/A	N/A	N/A
02/06/2001	N/A	N/A	N/A	N/A	N/A
01/09/2001	N/A	N/A	N/A	N/A	N/A
12/05/2000	N/A	N/A	N/A	N/A	N/A
11/07/2000	N/A	N/A	N/A	N/A	N/A
10/10/2000	N/A	N/A	N/A	N/A	N/A
09/05/2000	N/A	N/A	N/A	N/A	N/A
08/08/2000	N/A	N/A	N/A	N/A	N/A
07/11/2000	N/A	N/A	N/A	N/A	N/A
06/06/2000	N/A	N/A	N/A	N/A	N/A
05/09/2000	N/A	N/A	N/A	N/A	N/A
04/11/2000	N/A	N/A	N/A	N/A	N/A
03/07/2000	N/A	N/A	N/A	N/A	N/A
02/08/2000	N/A	N/A	N/A	N/A	N/A
01/11/2000	N/A	N/A	N/A	N/A	N/A
12/07/1999	N/A	N/A	N/A	N/A	N/A
11/09/1999	N/A	N/A	N/A	N/A	N/A
10/12/1999	N/A	N/A	N/A	N/A	N/A
09/07/1999	N/A	N/A	N/A	N/A	N/A
08/10/1999	N/A	N/A	N/A	N/A	N/A
07/13/1999	N/A	N/A	N/A	N/A	N/A
06/08/1999	N/A	N/A	N/A	N/A	N/A
05/11/1999	N/A	N/A	N/A	N/A	N/A
04/13/1999	N/A	N/A	N/A	N/A	N/A
03/09/1999	N/A	N/A	N/A	N/A	N/A
02/09/1999	N/A	N/A	N/A	N/A	N/A
01/12/1999	N/A	N/A	N/A	N/A	N/A
12/08/1998	N/A	N/A	N/A	N/A	N/A

Figure 10, Data Provider Schedule

3.7.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen. This link is deactivated when the user is in the Data Provider Schedule screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD

Rate Substitution	
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • School • Guaranty Agency
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.

Type	
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • School – 8 characters long • Guaranty Agency – 3 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	If the user selects the type for an organization and then clicks the pushbutton, the organization that

Retrieve	
	<p>satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Scheduled Submittal Date	
Element	Label
Definition/Business Rules	Displays the date NSLDS II expects to process the submittal.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Received Date	
Element	Label
Definition/Business Rules	Displays the date NSLDS II received the incoming submittal.

Received Date	
	N/A will appear if the date is in the future.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Processed Date	
Element	Label
Definition/Business Rules	Displays the date NSLDS II completely processed the submittal. N/A will appear if the date is in the future.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Records Extracted	
Element	Label
Definition/Business Rules	Displays the total number of detail records extracted from the data provider database for this submission. This number may include records that were in error and did not update the NSLDS II database. N/A will appear if the date is in the future.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loans with Errors	
Element	Label
Definition/Business Rules	Displays the total number of detail records extracted from the data provider database that included errors and did not update the NSLDS II database. This column will not appear for Guaranty Agency users or for users viewing an organization other than their own. N/A will appear if the date is in the future.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Submittal Pass Rate (%)	
Element	Label
Definition/Business Rules	Displays the percentage of detail records extracted from the data provider database that contained no errors and updated the NSLDS II database. This column will not appear for Guaranty Agency users or for users viewing an organization other than their own. N/A will appear if the date is in the future.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.8 Repayment Information

Description	Displays the current repayment status (Notional Default Rate) of certain borrowers in Federal Family Education Loan (FFEL) and Direct Loan (DL) programs who attended a school during a specific period.
New or Existing	Existing
User Group (Screen Level)	SCHFAT, SCHFAT, SCHSCR, ED, EDDEF, GADPC, EDDMD, SCHDPC, GAINQ
Requirements Traceability	1.050
Reference(s)	NSLDS User Documentation, Repayment Information Page REPAYINF.ASP
Object Name	School


3.8.1 Software Unit Logic

ASP File Name:	repayinf.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Repayment Information) • Organization Contact Detail (Link: Repayment Information) • Organization Contact Update (Link: Repayment Information) • Organization Contact Delete Confirmation (Link: Repayment Information)




ASP File Name:	repayinf.asp
	<ul style="list-style-type: none"> • Organization Contact Add (Link: Repayment Information) • Organization Search (Link: Repayment Information) • Data Provider Schedule (Link: Repayment Information) • Cohort Default Rate History List (Link: Repayment Information) • View Date Control (Link: Repayment Information) • School Profile (Link: Repayment Information) • Loan Unlock Maintenance (Link: Repayment Information) • SSCR School Waiver (Link: Repayment Information) • SSCR School Waiver Display (Link: Repayment Information) • SSCR School Waiver Add (Link: Repayment Information) • SSCR School Waiver Update (Link: Repayment Information) • SSCR School Waiver Delete (Link: Repayment Information)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.8.2 Design Details

The following screenshot highlights the functionality of Repayment Information screen.



Menu
Aid
Enroll
Org
Report

[Org Contact List](#) |
 [Org Search](#) |
 [Data Provider Schedule](#) |
 [Repayment Information](#) |
 [Cohort Default Rate](#) |
 [View Date Control](#) |
 [School Profile](#)

Type: SCHOOL

Code:

Name:

Retrieve

Logged on as: DAWN M WILL from [Department of Education Region 0](#)

Name: GOUCHER COLLEGE
Code: 00207300 **Type:** School
Status: OPEN
Address: 1021 DULANEY VALLEY ROAD
 BALTIMORE, MD 212042794

Repayment Information

Request Loan Detail for latest month

The following information reflects the current repayment status of certain borrowers in FFEL and Direct loan programs who attended a school during a specific period. This information has no relationship to the calculation of draft or official cohort default rates for a school and will not be used in that process. This data is provided solely for informational purposes and may not be used in any administrative procedure. The information reported is based on information provided by the Guaranty Agency that guaranteed the loan or by the Direct loan Servicer.

	Numerator Date Range	Denominator Date Range	FFEL Num	FFEL Denom	%	DL Num	DL Denom	%	Dual Num	Dual Denom	%	Date Processed
1	07/2000-06/2002	07/2000-06/2001	3	266	1.1	0	0	0.0	0	0	0.0	07/27/2002
2	06/2000-05/2002	06/2000-05/2001	4	275	1.4	0	0	0.0	0	0	0.0	06/23/2002
3	05/2000-04/2002	05/2000-04/2001	4	277	1.4	0	0	0.0	0	0	0.0	05/25/2002
4	04/2000-03/2002	04/2000-03/2001	4	281	1.4	0	0	0.0	0	0	0.0	04/27/2002
5	03/2000-02/2002	03/2000-02/2001	3	273	1.0	0	0	0.0	0	0	0.0	03/23/2002
6	02/2000-01/2002	02/2000-01/2001	3	277	1.0	0	0	0.0	0	0	0.0	02/23/2002
7	01/2000-12/2001	01/2000-12/2000	3	278	1.0	0	0	0.0	0	0	0.0	01/26/2002
8	12/1999-11/2001	12/1999-11/2000	4	276	1.4	0	0	0.0	0	0	0.0	12/22/2001
9	11/1999-10/2001	11/1999-10/2000	7	378	1.8	0	0	0.0	0	0	0.0	11/24/2001
10	10/1999-09/2001	10/1999-09/2000	7	271	2.5	0	0	0.0	0	0	0.0	10/27/2001
11	09/1999-08/2001	09/1999-08/2000	6	271	2.2	0	0	0.0	0	0	0.0	09/29/2001
12	08/1999-07/2001	08/1999-07/2000	4	275	1.4	0	0	0.0	0	0	0.0	08/25/2001
13	07/1999-06/2001	07/1999-06/2000	4	273	1.4	0	0	0.0	0	0	0.0	07/28/2001
14	06/1999-05/2001	06/1999-05/2000	5	262	1.9	0	0	0.0	0	0	0.0	06/23/2001
15	05/1999-04/2001	05/1999-04/2000	5	258	1.9	0	0	0.0	0	0	0.0	05/26/2001
16	04/1999-03/2001	04/1999-03/2000	5	254	1.9	0	0	0.0	0	0	0.0	04/28/2001
17	03/1999-02/2001	03/1999-02/2000	5	252	1.9	0	0	0.0	0	0	0.0	03/24/2001
18	02/1999-01/2001	02/1999-01/2000	5	253	1.9	0	0	0.0	0	0	0.0	02/24/2001
19	01/1999-12/2000	01/1999-12/1999	5	253	1.9	0	0	0.0	0	0	0.0	01/27/2001
20	12/1998-11/2000	12/1998-11/1999	3	277	1.0	0	0	0.0	0	0	0.0	12/23/2000
21	11/1998-10/2000	11/1998-10/1999	4	257	1.5	0	0	0.0	0	0	0.0	11/25/2000
22	10/1998-09/2000	10/1998-09/1999	5	253	1.9	0	0	0.0	0	0	0.0	10/28/2000
23	09/1998-08/2000	09/1998-08/1999	6	252	2.3	0	0	0.0	0	0	0.0	09/23/2000
24	08/1998-07/2000	08/1998-07/1999	5	248	2.0	0	0	0.0	0	0	0.0	08/26/2000
25	07/1998-06/2000	07/1998-06/1999	5	249	2.0	0	0	0.0	0	0	0.0	07/29/2000
26	06/1998-05/2000	06/1998-05/1999	5	235	2.1	0	0	0.0	0	0	0.0	06/24/2000
27	05/1998-04/2000	05/1998-04/1999	3	238	1.2	0	0	0.0	0	0	0.0	05/27/2000
28	04/1998-03/2000	04/1998-03/1999	3	238	1.2	0	0	0.0	0	0	0.0	04/29/2000
29	03/1998-02/2000	03/1998-02/1999	3	241	1.2	0	0	0.0	0	0	0.0	03/25/2000
30	02/1998-01/2000	02/1998-01/1999	3	243	1.2	0	0	0.0	0	0	0.0	02/26/2000
31	01/1998-12/1999	01/1998-12/1998	4	248	1.6	0	0	0.0	0	0	0.0	01/29/2000
32	12/1997-11/1999	12/1997-11/1998	4	234	1.7	0	0	0.0	0	0	0.0	01/25/2000

Figure 11, Repayment Information

3.8.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen. This link is deactivated when the user is in the Repayment Information screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default

Cohort Default Rate	
	Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
-------------------------	--

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • FDLP Servicer • ED Region • Guaranty Agency • Lender • Lender Branch Servicer • School • State Agency
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted

Type	
	option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • FDLP Servicer – 5 characters long • ED Region - 2 characters long • Guaranty Agency – 3 characters long • Lender – 8 characters long • Lender Branch Servicer – 6 characters long • School – 8 characters long • State Agency - 4 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type ‘12’, rather than ‘12345678’, and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type ‘S’, rather than ‘State University’, and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail for latest month	
Element	Label
Definition/Business Rules	Allows a user to navigate to the report parameters screen.
Actions to be performed	By clicking on the pushbutton, the user is linked to the Selection and Sort reporting page passing the Report ID 'DRC010' for ED and GA user and Report ID 'DRC015' for School user.
User Group (Element Level)	TBD
Validation	TBD

Disclosure statement	
Element	Label
Definition/Business Rules	Displays a disclosure statement that should read:

Disclosure statement	
	“The following information reflects the current repayment status of certain borrowers in FFEL and Direct loan programs who attended a school during a specific period. This information has no relationship to the calculation of draft or official cohort default rates for a school and will not be used in that process. This data is provided solely for informational purposes and may not be used in any administrative procedure. The information reported is based on information provided by the Guaranty Agency that guaranteed the loan or by the Direct loan Servicer.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator Date Range	
Element	Label
Definition/Business Rules	Identifies the 24-month period used to determine whether any borrowers have defaulted or met other specified conditions on FFEL and DL program loans that entered repayment in the first 12 months of the identified 24-month period. Schools and GAs may only view a maximum of 17 months of history. ED may view the maximum of 36 months of history.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator Date Range	
Element	Label
Definition/Business Rules	Identifies 12-month period used to determine the borrowers that have entered into repayment on FFEL and DL program loans. Schools and GAs may only view a maximum of 17 months of history. ED may view the maximum of 36 months of history.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Num	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on FFEL program loans during a specified 12-month period and have defaulted on those loans during the same 12-month period or the next 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Denom	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on FFLE program loans during a specified 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

%	
Element	Label
Definition/Business Rules	Displays the FFEL student repayment history rate. FFEL Numerator divided by FFEL Denominator.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DL Num	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on DL program loans during a specified 12-month period and have defaulted on those loans during the same 12-month period or the next 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DL Denom	
Element	Label
Definition/Business Rules	The total number of borrowers that entered

DL Denom	
	repayment on DL program loans during a specified 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

%	
Element	Label
Definition/Business Rules	Displays the direct loan student repayment history rate. Direct Loan Numerator divided by Direct Loan Denominator.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Dual Num	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on FFEL and DL program loans during a specified 12-month period and have defaulted on those loans during the same 12-month period or the next 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Dual Denom	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on FFEL and DL program loans during a specified 12-month period.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

%	
Element	Label
Definition/Business Rules	Displays the dual student repayment history rate. Dual Numerator divided by Dual Denominator.

%	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Processed	
Element	Label
Definition/Business Rules	Identifies the date the Student Repayment History List was processed. This is the date when the actual notional calculation was performed.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator Date Range	
Element	Label
Definition/Business Rules	Identifies 12-month period used to determine the borrowers that have entered into repayment on FFEL and DL program loans.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.9 Cohort Default Rate History List

Description	Allows a user to view a history of the default rates for the selected organization and request Loan Details.
New or Existing	Existing
User Group (Screen Level)	ED, EDDMD, EDDEF, GADPC, GAINQ, LENDER, SCHFAT, SCHSCR
Requirements Traceability	1.051, 1.052
Reference(s)	NSLDS User Documentation, Cohort Default Rate History List (ED) CHRED.ASP, Cohort Default Rate History List (DMD) CHRDM.D.ASP, Cohort Default Rate History List (SCH) CHRSCH.ASP, Cohort Default Rate History List (Lender) CHRLN.ASP, Cohort Default Rate History List (GA) CHRGA.ASP, Cohort Default Rate History List (FPPS) CHRFP.PS.ASP
Object Name	School, GA, Lender,

3.9.1 Software Unit Logic

ASP File Name:	CHRDDED.asp (ED), CHREDDMD.asp (DMD), CHRSCHE.asp (School), CHRGA.asp (GA), CHRLLEN.asp (Lender), CHRFPSPS.asp (FPSPS)
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Cohort Default Rate) • Organization Contact Detail (Link: Cohort Default Rate) • Organization Contact Update (Link: Cohort Default Rate) • Organization Contact Delete Confirmation (Link: Cohort Default Rate) • Organization Contact Add (Link: Cohort Default Rate) • Organization Search (Link: Cohort Default Rate) • Data Provider Schedule (Link: Cohort Default Rate) • Repayment Information (Link: Cohort Default Rate) • View Date Control (Link: Cohort Default Rate) • School Profile (Link: Cohort Default Rate) • Loan Unlock Maintenance (Link: Cohort Default Rate) • SSCR School Waiver (Link: Cohort Default Rate) • SSCR School Waiver Display (Link: Cohort Default Rate) • SSCR School Waiver Add (Link: Cohort Default Rate) • SSCR School Waiver Update (Link: Cohort Default Rate) • SSCR School Waiver Delete (Link: Cohort Default Rate)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)

Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None
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3.9.2 Design Details

The following screenshot highlights the functionality of Cohort Default Rate History screen.

See Sections 3.9.3.1 – 3.9.3.6 for the Cohort Default Rate prototypes.

3.9.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

3.9.3.1 Cohort Default Rate – ED View

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | **Cohort Default Rate** | View Date Control |
Loan Unlock Maintenance | School Profile

Type: --- Select --- Code: Name: Retrieve

Logged on as: DAWN WILL from Department of Education Region 0

Name: JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS -
Code: 00207700 **Type:** School
Status: OPEN
Address: 242 GARLAND HALL
BALTIMORE, MD 212182693

Cohort Default Rate History List

Request Loan Details

Fiscal Year	Rate Type	Program Type	Numerator	Denominator	Rate	Process Date
1999	OFFICIAL	Dual	0	139	0	07/12/2001
1998	OFFICIAL	Dual	0	143	0	07/12/2001
1997	OFFICIAL	Dual	3	206	1.4	07/12/2001
1996	OFFICIAL	Dual	9	204	4.4	07/12/2001
1995	OFFICIAL	FFEL	5	186	2.6	07/11/2001
1994	OFFICIAL	FFEL	7	109	6.4	07/11/2001
1993	OFFICIAL	FFEL	2	83	2.4	07/11/2001

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 12, Cohort Default Rate – ED View (Schools)

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate

Cohort Default Rate	
	History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link

Rate Combination	
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long • School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.

Retrieve	
	<p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed.

Status	
	<ul style="list-style-type: none"> • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC029) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Link
Definition/Business Rules	<p>Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.</p> <p>Allows user to navigate to the Cohort Default Rate History Display screen.</p>
Actions to be performed	When clicked the Cohort Default Rate History Display screen displays.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	<p>Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are:</p> <ul style="list-style-type: none"> • OL—Originating • CL—Current <p>This column is only applicable when viewing CDR history for Lenders.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. ED only sees the Official Rate.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Program Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV loan programs for which loans were issued by an organization. The Program Types are:</p> <ul style="list-style-type: none"> • Dual—An organization that provides both FFEL and Direct loan types. • FFEL—An organization that provides loans within the Federal Family Education Loan program. • Direct—An organization that provides loans within the William D. Ford Direct Loan program. <p>This column is only applicable when viewing cohort default rate history for schools where the users are viewing their own rates or when the users belong to ED. ED users belonging to the Default Management Division will view columns for Numerator, Denominator and Rate broken out</p>

Program Type	
	by Program Type when viewing a school's cohort default rate history. Cohort default rate history for Lenders and GAs only display values for the FFEL program.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.

Process Date	
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: “The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.9.3.2 Cohort Default Rate – Default Management View



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Type: Code: Name:

Logged on as: DAWN WILL from [Department of Education Region 0](#)

Name: JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS -

Code: 00207700 **Type:** School

Status: OPEN

Address: 242 GARLAND HALL
BALTIMORE, MD 212182693

Cohort Default Rate History List

Fiscal Year	Rate Type	Rate Sub Type	Numerator	Denominator	Rate	Process Date
2000	DRAFT	ACTUAL	0	144	0	06/20/2002
	OFFICIAL	ACTUAL	0	145	0	06/20/2002
		ACTUAL	0	146	0	06/19/2002
1999	OFFICIAL	ACTUAL	0	139	0	07/12/2001
1998	OFFICIAL	ACTUAL	0	143	0	07/12/2001
1997	OFFICIAL	ACTUAL	3	206	1.4	07/12/2001
1996	DRAFT	ACTUAL	9	204	4.4	07/12/2001
	OFFICIAL	ACTUAL	9	204	4.4	07/12/2001
1995	OFFICIAL	ACTUAL	5	186	2.6	07/11/2001
1994	OFFICIAL	ACTUAL	7	109	6.4	07/11/2001
1993	OFFICIAL	ACTUAL	2	83	2.4	07/11/2001
1992	OFFICIAL	ACTUAL	29	1123	2.5	08/11/1994
1991	RECALC	ACTUAL	22	1155	1.9	05/04/1994
1990	RECALC	ACTUAL	29	1030	2.8	05/18/1993

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 13, Cohort Default Rate – DM View (Schools)

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.

View Date Control	
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.

Rate Suspension	
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select a type of organization you want to search for. Default Management only views the School's Cohort Default Rates.
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The "name of highlighted option" option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	Allows a user to enter the code of an organization. The textbox holds up to 8 characters. The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox

Name	
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC030) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. The Rate Types are:</p> <ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates; when viewing schools where the users belong to ED's Default Management Division; or when viewing GAs or Lenders where the users belong to ED's Financial Partners, Partner Service.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Sub Type	
Element	Label
Definition/Business Rules	Displays the rate type for a default rate history.

Rate Sub Type	
	<p>Within each rate type there are six possible sub types that can be in effect for a default rate history occurrence. The Rate Sub Types are:</p> <ul style="list-style-type: none"> • Actual—The “raw” rate calculated using the actual list of borrowers of a school prior to any adjustments. • Average—The rate used for a school with 20 or fewer borrowers entering repayment during a fiscal year that had a cohort default rate calculated for the two previous fiscal years. • Combined—The rate is calculated from the defaulted borrowers of schools that have been grouped together. • Merged—The rate is calculated from the defaulted borrowers of schools that have been merged. • Lead Sch Combo—The rate is taken from a lead school in a group of schools. • Substituted—The calculated rate was replaced by a rate that was derived through other means. <p>This column is only applicable when viewing cohort default rate history for schools where the users belong to ED’s Default Management Division.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Program Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV loan programs for which loans were issued by an organization. The Program Types are:</p> <ul style="list-style-type: none"> • Dual—An organization that provides both FFEL and Direct loan types. • FFEL—An organization that provides loans within the Federal Family Education Loan program. • Direct—An organization that provides loans within the William D. Ford Direct Loan program.

Program Type	
	This column is only applicable when viewing cohort default rate history for schools where the users are viewing their own rates or when the users belong to ED and DMD. Cohort default rate history for Lenders and GAs only display values for the FFEL program.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label




Process Date	
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: “The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.9.3.3 Cohort Default Rate – School View



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Type: Code: Name:

Logged on as: Mandy Heagy from [Johns Hopkins University](#)

Name: JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS -
Code: 00207700 **Type:** School
Status: OPEN
Address: 242 GARLAND HALL
 BALTIMORE, MD 212182693

Cohort Default Rate History List

Fiscal Year	Rate Type	Rate Sub Type	Numerator	Denominator	Rate	Process Date
2000	DRAFT	ACTUAL	0	144	0	06/20/2002
	OFFICIAL	ACTUAL	0	145	0	06/20/2002
		ACTUAL	0	146	0	06/19/2002
1999	OFFICIAL	ACTUAL	0	139	0	07/12/2001
1998	OFFICIAL	ACTUAL	0	143	0	07/12/2001
1997	OFFICIAL	ACTUAL	3	206	1.4	07/12/2001
1996	DRAFT	ACTUAL	9	204	4.4	07/12/2001
	OFFICIAL	ACTUAL	9	204	4.4	07/12/2001
1995	OFFICIAL	ACTUAL	5	186	2.6	07/11/2001
1994	OFFICIAL	ACTUAL	7	109	6.4	07/11/2001
1993	OFFICIAL	ACTUAL	2	83	2.4	07/11/2001
1992	OFFICIAL	ACTUAL	29	1123	2.5	08/11/1994
1991	RECALC	ACTUAL	22	1155	1.9	05/04/1994
1990	RECALC	ACTUAL	29	1030	2.8	05/18/1993

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 14, Cohort Default Rate – School View (Schools)

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD

Org Contact List	
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.

View Date Control	
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link

Rate Suspension	
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long

Code	
	<ul style="list-style-type: none"> School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common</p>

Retrieve	
	name associated with it.
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This</p>

Status	
	Status column will not appear if there is no data in NSLDS II.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC035) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	<p>Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are:</p> <ul style="list-style-type: none"> • OL—Originating • CL—Current <p>This column is only applicable when viewing CDR history for Lenders.</p>
Actions to be performed	None.
User Group (Element Level)	TBD

Originating/Current	
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. The Rate Types are:</p> <ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Sub Type	
Element	Label
Definition/Business Rules	<p>Displays the rate type for a default rate history. Within each rate type there are six possible sub types that can be in effect for a default rate history occurrence. The Rate Sub Types are:</p> <ul style="list-style-type: none"> • Actual—The “raw” rate calculated using the actual list of borrowers of a school prior to any adjustments. • Average—The rate used for a school with 20 or fewer borrowers entering repayment during a fiscal year that had a cohort default rate calculated for the two previous fiscal years. • Combined—The rate is calculated from the defaulted borrowers of schools that have been grouped together. • Merged—The rate is calculated from the defaulted borrowers of schools that have been merged. • Lead Sch Combo—The rate is taken from a lead school in a group of schools.

Rate Sub Type	
	<ul style="list-style-type: none"> • Substituted—The calculated rate was replaced by a rate that was derived through other means. <p>This column is only applicable when viewing cohort default rate history for schools where the users belong to ED's Default Management Division.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Program Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV loan programs for which loans were issued by an organization. The Program Types are:</p> <ul style="list-style-type: none"> • Dual—An organization that provides both FFEL and Direct loan types. • FFEL—An organization that provides loans within the Federal Family Education Loan program. • Direct—An organization that provides loans within the William D. Ford Direct Loan program. <p>This column is only applicable when viewing cohort default rate history for schools where the users are viewing their own rates or when the users belong to ED. ED users belonging to the Default Management Division will view columns for Numerator, Denominator and Rate broken out by Program Type when viewing a school's cohort default rate history. Cohort default rate history for Lenders and GAs only display values for the FFEL program.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the

Numerator	
	cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: "The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes."
Actions to be performed	None.
User Group (Element Level)	TBD

Disclosure statement	
Validation	None.

3.9.3.4 Cohort Default Rate – GA View



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[School Profile](#)

Type:
Code:
Name:

Logged on as: DAWN WILL from [Department of Education Region 0](#)

Name: MARYLAND HIGHER EDUCATION LOAN CORP.
Code: 724 **Type:** Guaranty Agency
Status: CLOSED
Address: 2100 GUILFORD AVE., ROOM 305
BALTIMORE, MD 212180000

Cohort Default Rate History List

Fiscal Year	Rate Type	Numerator	Denominator	Rate	Process Date
2000	DRAFT	0	0	0	01/20/2002
	OFFICIAL	0	0	0	08/20/2002
		0	0	0	08/19/2002
1999	OFFICIAL	0	1	0	08/12/2001
1998	OFFICIAL	0	0	0	08/12/2000
1997	OFFICIAL	0	0	0	08/12/1999
1996	DRAFT	0	0	0	01/12/1998
	OFFICIAL	0	0	0	08/12/1998
1995	OFFICIAL	0	0	0	08/11/1997
1994	OFFICIAL	0	0	0	08/11/1996
1993	OFFICIAL	0	0	0	08/11/1995

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 15, Cohort Default Rate – GA View (GA)

Org Contact List	
Element	Link

Org Contact List	
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD

Rate Combination	
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p>

Code	
	<p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long • School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and</p>

Retrieve	
	name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution.

Status	
	This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC040) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are: <ul style="list-style-type: none"> • OL—Originating • CL—Current

Originating/Current	
	This column is only applicable when viewing CDR history for Lenders.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. The Rate Types are:</p> <ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates; when viewing schools where the users belong to ED's Default Management Division; or when viewing GAs or Lenders where the users belong to ED's Financial Partners, Partner Service.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: “The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.9.3.5 Cohort Default Rate – Lender View



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[School Profile](#)

Type:
Code:
Name:

Logged on as: DAWN WILL from [Baltimore Fed Savings & Loan Assn](#)

Name: BALTIMORE FED SAVINGS & LOAN ASSN
Code: 805386 Type: Lender

Cohort Default Rate History List

Fiscal Year	Rate Type	Originating/Current	Numerator	Denominator	Rate	Process Date
1999	OFFICIAL	CL	0	40	0	07/12/2001
		OL	0	36	0	07/12/2001
1998	OFFICIAL	CL	0	39	0	07/12/2001
		OL	0	31	0	07/12/2001
1997	OFFICIAL	CL	1	42	2.3	07/12/2001
		OL	0	44	0	07/12/2001
1996	OFFICIAL	CL	0	30	0	07/12/2001
		OL	1	29	3.4	07/12/2001
1995	OFFICIAL	CL	5	35	14.2	07/11/2001
		OL	4	26	15.3	07/11/2001
1994	OFFICIAL	CL	0	23	0	07/11/2001
		OL	0	21	0	07/11/2001
1993	OFFICIAL	CL	1	19	5.2	07/11/2001
		OL	2	18	11.1	07/11/2001

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 16, Cohort Default Rate – Lender View (Lender)

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD

Org Contact List	
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.

View Date Control	
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link

Rate Suspension	
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long

Code	
	<ul style="list-style-type: none"> School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common</p>

Retrieve	
	name associated with it.
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This</p>

Status	
	Status column will not appear if there is no data in NSLDS II.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC045) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	<p>Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are:</p> <ul style="list-style-type: none"> • OL—Originating • CL—Current <p>This column is only applicable when viewing CDR history for Lenders.</p>
Actions to be performed	None.
User Group (Element Level)	TBD

Originating/Current	
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. The Rate Types are:</p> <ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates; when viewing schools where the users belong to ED's Default Management Division; or when viewing GAs or Lenders where the users belong to ED's Financial Partners, Partner Service.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Program Type	
Element	Label
Definition/Business Rules	<p>Displays the Title IV loan programs for which loans were issued by an organization. The Program Types are:</p> <ul style="list-style-type: none"> • Dual—An organization that provides both FFEL and Direct loan types. • FFEL—An organization that provides loans within the Federal Family Education Loan program. • Direct—An organization that provides loans within the William D. Ford Direct Loan program. <p>This column is only applicable when viewing cohort default rate history for schools where the users are viewing their own rates or when the users belong to ED. Cohort default rate history for</p>

Program Type	
	Lenders and GAs only display values for the FFEL program.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: “The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.9.3.6 Cohort Default Rate – FFPS View



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Type: Code: Name:

Logged on as: DAWN WILL from [Dept of ED](#)

Name: BALTIMORE FED SAVINGS & LOAN ASSN
Code: 805386 **Type:** Lender

Cohort Default Rate History List

Fiscal Year	Rate Type	Originating/Current	Numerator	Denominator	Rate	Process Date
1999	OFFICIAL	CL	0	40	0	07/12/2001
		OL	0	36	0	07/12/2001
1998	OFFICIAL	CL	0	39	0	07/12/2001
		OL	0	31	0	07/12/2001
1997	OFFICIAL	CL	1	42	2.3	07/12/2001
		OL	0	44	0	07/12/2001
1996	OFFICIAL	CL	0	30	0	07/12/2001
		OL	1	29	3.4	07/12/2001
1995	OFFICIAL	CL	5	35	14.2	07/11/2001
		OL	4	26	15.3	07/11/2001
1994	OFFICIAL	CL	0	23	0	07/11/2001
		OL	0	21	0	07/11/2001
1993	OFFICIAL	CL	1	19	5.2	07/11/2001
		OL	2	18	11.1	07/11/2001

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 17, Cohort Default Rate – FFPS View (Lender)

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD

Org Contact List	
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen. This link is deactivated when the user is in the Cohort Default Rate History List screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.

View Date Control	
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link

Rate Suspension	
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 6 characters long

Code	
	The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD

Retrieve	
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.

Status	
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen (Report DC029) is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	<p>Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are:</p> <ul style="list-style-type: none"> • OL—Originating • CL—Current <p>This column is only applicable when viewing CDR history for Lenders.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
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Rate Type	
Element	Label
Definition/Business Rules	<p>Displays the status of an organization's defaulted borrower calculation. The Rate Types are:</p> <ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates; when viewing schools where the users belong to ED's Default Management Division; or when viewing GAs or Lenders where the users belong to ED's Financial Partners, Partner Service.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Numerator	
Element	Label
Definition/Business Rules	<p>Displays the total number of borrowers that entered repayment on a loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: “The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.”
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.10 Cohort Default Rate History Display

Description	Allows a user to view a history of the default rates for the selected organization and request Loan Details.
New or Existing	Existing

User Group (Screen Level)	EDDMD
Requirements Traceability	1.051, 1.052
Reference(s)	NSLDS User Documentation, Cohort Default Rate History List (DMD) CHRDM.D.ASP
Object Name	School

3.10.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Cohort Default History List (Link: 1)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate, Back Icon) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	The following graphical objects may appear on this screen: <ul style="list-style-type: none"> • Back.gif

3.10.2 Design Details

The following screenshot highlights the functionality of Cohort Default Rate History Display screen.

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | View Date Control | Loan Unlock Maintenance | School Profile

Type: SCHOOL Code: Name: Retrieve

Logged on as: DAWN WILL from Department of Education Region 0

Name: JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS -
Code: 00207700 Type: School
Status: OPEN
Address: 242 GARLAND HALL
BALTIMORE, MD 212182693

Cohort Default Rate History List

Request Loan Details

Fiscal Year	Rate Type	Rate Sub Type	FFEL Num	FFEL Denom	Rate	DL Num	DL Denom	Rate	Dual Num	Dual Denom	Rate	Process Date
2000	DRAFT	ACTUAL	0	91	0	0	53	0	0	144	0	06/20/2002
	OFFICIAL	ACTUAL	0	45	0	0	100	0	0	145	0	06/20/2002
		ACTUAL	0	74	0	0	72	0	0	146	0	06/19/2002

The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes.

Figure 18, Cohort Default Rate History Display

3.10.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization

Org Contact List	
	Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate History List screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
--------------------------	--

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select a type of organization you want to search for. The options in the Dropdown Box are (displayed in this order): <ul style="list-style-type: none"> School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	Allows a user to enter the code of an organization. The textbox holds up to 8 characters. Different Types of organizations have different code lengths. The lengths for the codes are: <ul style="list-style-type: none"> School – 8 characters long The code can be typed partially in order to

Code	
	retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	<p>If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.</p> <p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as closed. • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Request Loan Detail	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the report screen.
Actions to be performed	By clicking on the pushbutton, the Report screen is displayed.
User Group (Element Level)	TBD
Validation	TBD

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the fiscal year for CDR. October through following September 30 during which a default request was calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Originating/Current	
Element	Label
Definition/Business Rules	<p>Displays an indicator of lender status as it relates to loans for the selected organization. The lender statuses are:</p> <ul style="list-style-type: none"> • OL—Originating • CL—Current <p>This column is only applicable when viewing CDR history for Lenders.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	Displays the status of an organization's defaulted borrower calculation. The Rate Types are:

Rate Type	
	<ul style="list-style-type: none"> • Official – A default rate authorized for viewing by all organizations. • Official Susp'd – A default rate that has been appealed by the school. • Draft – A default rate that is available for viewing only by the rated organization and the Default Management Division of the Department of Education. <p>This column is only applicable: when viewing cohort default rate history where the users are viewing their own rates; when viewing schools where the users belong to ED's Default Management Division; or when viewing GAs or Lenders where the users belong to ED's Financial Partners, Partner Service.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Sub Type	
Element	Label
Definition/Business Rules	<p>Displays the rate type for a default rate history. Within each rate type there are six possible sub types that can be in effect for a default rate history occurrence. The Rate Sub Types are:</p> <ul style="list-style-type: none"> • Actual—The “raw” rate calculated using the actual list of borrowers of a school prior to any adjustments. • Average—The rate used for a school with 20 or fewer borrowers entering repayment during a fiscal year that had a cohort default rate calculated for the two previous fiscal years. • Combined—The rate is calculated from the defaulted borrowers of schools that have been grouped together. • Merged—The rate is calculated from the defaulted borrowers of schools that have been merged. • Lead Sch Combo—The rate is taken from a lead school in a group of schools. • Substituted—The calculated rate was replaced by a rate that was derived

Rate Sub Type	
	through other means. This column is only applicable when viewing cohort default rate history for schools where the users belong to ED's Default Management Division.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Num	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a FFEL loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Denom	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a FFEL loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the FFEL default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DL Num	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that

DL Num	
	entered repayment on a DL loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DL Denom	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a DL loan program during the cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the DL default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Dual Numerator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a Dual loan program during the cohort year and has defaulted on those loans during the same cohort year or the next cohort year.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Dual Denominator	
Element	Label
Definition/Business Rules	Displays the total number of borrowers that entered repayment on a Dual loan program during the cohort year.

Dual Denominator	
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate	
Element	Label
Definition/Business Rules	Displays the Dual default rate for the organization, which is calculated as a percentage of the Numerator to Denominator and truncated to one decimal place.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Process Date	
Element	Label
Definition/Business Rules	Displays the date that the rates were calculated.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disclosure statement	
Element	Label
Definition/Business Rules	Displays the disclosure statement that reads: "The Cohort Default rates listed above may not reflect changes that have resulted from the Cohort Default rate challenge/adjustment/appeal processes."
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.11 View Data Control

Description	Allows authorized users to display the dates when default rate calculations are viewable. Web pages that display default rates will check these dates. Rates will not display if dates are blank or if dates are in the future.
New or Existing	Existing
User Group (Screen Level)	EDDEF, EDDMD
Requirements	1.099

Traceability	
Reference(s)	CDR View Date Control
Object Name	School, GA, Lender

3.11.1 Software Unit Logic

ASP File Name:	VWDTCNTL.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: View Date Control) • Organization Contact Detail (Link: View Date Control) • Organization Contact Update (Link: View Date Control) • Organization Contact Delete Confirmation (Link: View Date Control) • Organization Contact Add (Link: View Date Control) • Organization Search (Link: View Date Control) • Data Provider Schedule (Link: View Date Control) • Repayment Information (Link: View Date Control) • Cohort Default Rate History List (Link: View Date Control) • School Profile (Link: View Date Control) • Loan Unlock Maintenance (Link: View Date Control) • SSCR School Waiver (Link: View Date Control) • SSCR School Waiver Display (Link: View Date Control) • SSCR School Waiver Add (Link: View Date Control) • SSCR School Waiver Update (Link: View Date Control) • SSCR School Waiver Delete (Link: View Date Control)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab)

ASP File Name:	VWDTCNTL.asp
	<ul style="list-style-type: none">• Contact Us (Link: Contact Us Icon)• System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none">• None

3.11.2 Design Details

The following screenshot highlights the functionality of View Data Control screen.

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | **View Date Control** | Loan Unlock Maintenance | School Profile

Type: --- Select --- Code: Name: Retrieve

Logged on as: DAWN WILL from Department of Education Region 0

Name: HEADQUARTERS
Code: 0 **Type:** Dept of Ed Region
Address: 7TH & D STREETS, S.W., ROB 3, ROOM 4520
WASHINGTON, DC 20202

View Date Control Detail

Update

Fiscal Year	Rate Type	Run Date	Date Viewable
2000	Draft	06/20/2002	
	Official	06/20/2002	
	Official	06/19/2002	
1999	Official	07/12/2001	06/01/2002
1998	Official	07/12/2001	06/01/2001
1997	Official	07/12/2001	06/01/2001
1996	Draft	07/12/2001	06/01/2001
	Official	07/12/2001	06/01/2001
1995	Official	07/11/2001	06/01/2001
1994	Official	07/11/2001	06/01/2001
1993	Official	07/11/2001	06/01/2001
1992	Official	08/24/1995	06/01/2001
1991	Official	08/24/1995	06/01/2001
1990	Official	08/24/1995	06/01/2001

Figure 19, View Date Control

3.11.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
----------------------------	--

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the View Date Control screen. This link is deactivated when the user is in the View Date Control screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long • School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.

Retrieve	
	<p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as

Status	
	<p>closed.</p> <ul style="list-style-type: none"> • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows a user to navigate to the View Data Control Update screen.
Actions to be performed	When clicked, the View Data Control Update screen appears.
User Group (Element Level)	TBD
Validation	None.

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the Fiscal Year of the calculated Default Rate.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label

Rate Type	
Definition/Business Rules	Displays the Rate Type of the calculated Default Rate.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Run Date	
Element	Label
Definition/Business Rules	Displays the date the Default Rate was calculated. The date viewable must be viewable in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Viewable	
Element	Label
Definition/Business Rules	Displays the date the Default Rate will be viewable. The date viewable must be viewable in "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.12 View Data Control Update

Description	Allows authorized administrative users to update the viewable date for the most recent Default Rate Calculation request.
New or Existing	Existing
User Group (Screen Level)	EDDEF, EDDMD
Requirements Traceability	1.100
Reference(s)	CDR View Date Control
Object Name	School, GA, Lender

3.12.1 Software Unit Logic

ASP File Name:	None.
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • View Date Control (Pushbutton: Update)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.12.2 Design Details

The following screenshot highlights the functionality of View Data Control screen.

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate DM | View Date Control | Loan Unlock Maintenance | School Profile

Type: --- Select --- Code: Name: Retrieve

Logged on as: DAWN WILL from Department of Education Region 0

Name: HEADQUARTERS
Code: 0 **Type:** Dept of Ed Region
Address: 7TH & D STREETS, S.W., ROB 3, ROOM 4520
WASHINGTON, DC 20202

View Date Control Update

Fiscal Year	Rate Type	Run Date	Date Viewable
2000	Draft	06/20/2002	<input type="text"/> MMDDCCYY
	Official	06/20/2002	
	Official	06/19/2002	
1999	Official	07/12/2001	06/01/2002
1998	Official	07/12/2001	06/01/2001
1997	Official	07/12/2001	06/01/2001
1996	Draft	07/12/2001	06/01/2001
	Official	07/12/2001	06/01/2001
1995	Official	07/11/2001	06/01/2001
1994	Official	07/11/2001	06/01/2001
1993	Official	07/11/2001	06/01/2001
1992	Official	08/24/1995	06/01/2001
1991	Official	08/24/1995	06/01/2001
1990	Official	08/24/1995	06/01/2001

Submit

Figure 20, View Date Control Update

3.12.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate History List screen.
Actions to be performed	When clicked, the Cohort Default Rate screen appears.
User Group (Element Level)	TBD

Cohort Default Rate	
Validation	None.

View Date Control	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the View Date Control screen. This link is deactivated when the user is in the View Date Control screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen

Rate Combination	
	appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long • School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	The text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.

Retrieve	
	<p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as

Status	
	<p>closed.</p> <ul style="list-style-type: none"> • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Fiscal Year	
Element	Label
Definition/Business Rules	Displays the Fiscal Year of the calculated Default Rate.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Type	
Element	Label
Definition/Business Rules	Displays the Rate Type of the calculated Default Rate.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Run Date	
Element	Label
Definition/Business Rules	Displays the date the Default Rate was calculated. The date viewable must be viewable in “MM/DD/CCYY” format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Viewable	
Element	Label / Textbox
Definition/Business Rules	Displays the date the Default Rate will be viewable. If the date viewable is the most recent calculation Allows user to modify the date the Default Rate is viewable. The date viewable must be entered in “MM/DD/CCYY” format.
Actions to be performed	When the date is entered, the text appears in editable format.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows user to submit change to the date the Default Rate will be viewable.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the View Date Control screen with a message that the update has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

3.13 School Profile

Description	Allows a user to view Title IV grant and loan programs, as well as the schools academic and program schedule information.
New or Existing	Existing
User Group (Screen Level)	ED
Requirements Traceability	1.053
Reference(s)	NSLDS User Documentation, School Profile Detail Page ORGCHPR.ASP
Object Name	School

3.13.1 Software Unit Logic

ASP File Name:	ORGCHPR.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: School Profile) • Organization Contact Detail (Link: School Profile) • Organization Contact Update (Link: School Profile) • Organization Contact Delete Confirmation (Link: School Profile) • Organization Contact Add (Link: School Profile) • Organization Search (Link: School Profile) • Data Provider Schedule (Link: School Profile) • Repayment Information (Link: School Profile) • Cohort Default Rate History List (Link: School Profile) • View Date Control (Link: School Profile) • Loan Unlock Maintenance (Link: School Profile) • SSCR School Waiver (Link: School Profile) • SSCR School Waiver Display (Link: School Profile) • SSCR School Waiver Add (Link: School Profile) • SSCR School Waiver Update (Link: School Profile) • SSCR School Waiver Delete (Link: School Profile)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control)

ASP File Name:	ORGSCHPR.asp
	<ul style="list-style-type: none"> • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.13.2 Design Details

The following screenshot highlights the functionality of School Profile screen.

		Menu Aid Enroll Org Report Tran Support							
Org Contact List Org Search Data Provider Schedule Repayment Information Cohort Default Rate View Data Control Loan Unlock Maintenance School Profile									
Type:	SCHOOL	Code:		Name:		Retrieve			
Logged on as: DAWN WILL from Department of Education Region 0									
<div> Name: JOHNS HOPKINS UNIVERSITY - HOMEWOOD CAMPUS - Code: 00007700 Type: School Status: OPEN Address: 242 GARLAND HALL BALTIMORE, MD 212182693 </div>									
School Profile									
<div> Program Length: 8 - MASTER'S DEGREE OR DOCTOR'S DEGREE School Type: 2 - PRIVATE, NONPROFIT Ethnic Code: 6 - ETHNICITY NOT REPORTED Certification Type: C - CERTIFIED Academic Calendar: SH - SEMESTER HOURS Congressional District: 07 Eligibility Status: Y Change of Affiliation Code: Change of Affiliation Effective Date: Region Code: 03 - PHILADELPHIA, PA Location Reason: Approval Indicator: Y Initial Approval Date: 12/01/1985 Disapproval Date: System Funded Office: N Branch Indicator: N FDSLSP Origination Level: 1 - OPTION 2 (SCHOOL ORIGINATES, HANDLES PNOTES, DRAWS \$) FDSLSP Origination End Reason: FDSLSP End Reason: </div>									
Program Status									
<div> Pell Start Date: 12/01/1985 Pell End Date: 12/31/9999 FFEL Stafford Start Date: 12/01/1985 FFEL Stafford End Date: 12/31/9999 FFEL Stafford Unsubsidized Start Date: 12/01/1985 FFEL Stafford Unsubsidized End Date: 12/31/9999 FFEL PLUS Start Date: 12/01/1985 FFEL PLUS End Date: 12/31/9999 FDSLSP Stafford Start Date: 04/01/1995 FDSLSP Stafford End Date: 12/31/9999 FDSLSP Stafford Unsubsidized Start Date: 04/01/1995 FDSLSP Stafford Unsubsidized End Date: 12/31/9999 FDSLSP PLUS Start Date: 04/01/1995 FDSLSP PLUS End Date: 12/31/9999 Perkins Start Date: 12/01/1985 Perkins End Date: 12/31/9999 SEOG Start Date: 12/01/1985 SEOG End Date: 12/31/9999 </div>									
School Status									
<div> Action Code: 05 - REAPPROVE ELIG/FULL CERT Action Reason Code: 12 - MEETS REQUIREMENTS Effective Date of Combination: 05/15/2001 </div>									

Figure 21, School Profile

3.13.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link

Cohort Default Rate	
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the School Profile screen. This link is deactivated when the user is in the School Profile screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Dropdown Box
Definition/Business Rules	<p>Allows a user to select a type of organization you want to search for.</p> <p>The options in the Dropdown Box are (displayed in this order):</p> <ul style="list-style-type: none"> • -- Select -- • Guaranty Agency • Lender • School
Actions to be performed	When the user clicks on the Type Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the code of an organization.</p> <p>The textbox holds up to 8 characters.</p> <p>Different Types of organizations have different code lengths. The lengths for the codes are:</p> <ul style="list-style-type: none"> • Guaranty Agency – 3 characters long • Lender – 8 characters long • School – 8 characters long <p>The code can be typed partially in order to retrieve search results (i.e. You can type '12', rather than '12345678', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Textbox
Definition/Business Rules	<p>Allows a user to enter the name of an organization.</p> <p>The textbox holds up to 45 characters.</p> <p>The name can be typed partially in order to retrieve search results (i.e. You can type 'S', rather than 'State University', and the organization will be displayed).</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to retrieve organization contact information.
Actions to be performed	If the user selects the type for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed Organization Search screen.

Retrieve	
	<p>If the user selects the type and enters the code for an organization and then clicks the pushbutton, the organization that satisfies the criteria entered will be listed on the screen.</p> <p>If the selects the type and enters the code and name for an organization and then clicks the pushbutton, the Organization Search screen is displayed with a list of organization that match the Type of organization and have a common name associated with it.</p>
User Group (Element Level)	TBD
Validation	TBD

Name	
Element	Label
Definition/Business Rules	Displays the name of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Code	
Element	Label
Definition/Business Rules	Displays the code of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Type	
Element	Label
Definition/Business Rules	Displays the type of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Status	
Element	Label
Definition/Business Rules	<p>Displays the status of the organization.</p> <ul style="list-style-type: none"> • Open – School is an open institution. • Closed – School has been reported as

Status	
	<p>closed.</p> <ul style="list-style-type: none"> • Merged – School has merged with another institution. This will also display the OPEID number of this institution this school merged with. The OPEID number will link to the Organization Contact page for the remaining/merged institution. <p>This only shows if a school or GA is displaying. There are also about 10% of schools and GA's that do not have this information documented. This Status column will not appear if there is no data in NSLDS II.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Address	
Element	Label
Definition/Business Rules	Displays the address of the organization.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Program Length	
Element	Label
Definition/Business Rules	Displays the school's program length.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School Code	
Element	Label
Definition/Business Rules	Displays the school's school code.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ethnic Code	
Element	Label
Definition/Business Rules	Displays the school's ethnic code.
Actions to be performed	None.

Ethnic Code	
User Group (Element Level)	TBD
Validation	None.

Certification Type	
Element	Label
Definition/Business Rules	Displays the school's certification type.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Academic Calendar	
Element	Label
Definition/Business Rules	Displays the school's academic calendar.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Congressional District	
Element	Label
Definition/Business Rules	Displays the school's congressional district.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Eligibility Status	
Element	Label
Definition/Business Rules	Displays the school's eligibility status.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Change of Affiliation Code	
Element	Label
Definition/Business Rules	Displays the school's change of affiliation code.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Change of Affiliation Effective Date	
Element	Label
Definition/Business Rules	Displays the school's change of affiliation effective

Change of Affiliation Effective Date	
	date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Region Code	
Element	Label
Definition/Business Rules	Displays the school's region code.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Location Reason	
Element	Label
Definition/Business Rules	Displays the school's location region.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Approval Indicator	
Element	Label
Definition/Business Rules	Displays the school's approval indicator.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Initial Approval Date	
Element	Label
Definition/Business Rules	Displays the school's initial approval date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Disapproval Date	
Element	Label
Definition/Business Rules	Displays the school's disapproval date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

System Funded Office	
Element	Label
Definition/Business Rules	Displays the school's system funded office.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Branch Indicator	
Element	Label
Definition/Business Rules	Displays the school's branch indicator.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPL Origination Level	
Element	Label
Definition/Business Rules	Displays the school's FDSLPL origination level.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPL Origination End Reason	
Element	Label
Definition/Business Rules	Displays the school's FDSLPL Origination End Reason.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPL End Reason	
Element	Label
Definition/Business Rules	Displays the school's FDSLPL end reason.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Pell Start Date	
Element	Label
Definition/Business Rules	Displays the program's Pell start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Pell End Date	
Element	Label
Definition/Business Rules	Displays the program's Pell end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Stafford Start Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL Stafford start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Stafford End Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL Stafford end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Stafford Unsubsidized Start Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL Stafford Unsubsidized start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL Stafford Unsubsidized End Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL Stafford Unsubsidized end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FFEL PLUS Start Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL PLUS start date.
Actions to be performed	None.
User Group (Element Level)	TBD

FFEL PLUS Start Date	
Validation	None.

FFEL PLUS End Date	
Element	Label
Definition/Business Rules	Displays the program's FFEL PLUS end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPS Staff Start Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPS Staff start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPS Staff End Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPS Staff end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPS Staff Unsubsidized Start Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPS Staff Unsubsidized start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPS Staff Unsubsidized End Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPS Staff Unsubsidized end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

FDSLPS PLUS Start Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPS PLUS start date.

FDSLPL PLUS Start Date	
Actions to be performed	None.
User Group (Element Level)	
Validation	None.

FDSLPL PLUS End Date	
Element	Label
Definition/Business Rules	Displays the program's FDSLPL PLUS end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Perkins Start Date	
Element	Label
Definition/Business Rules	Displays the program's Perkins start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Perkins End Date	
Element	Label
Definition/Business Rules	Displays the program's Perkins end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SEOG Start Date	
Element	Label
Definition/Business Rules	Displays the program's SEOG start date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SEOG End Date	
Element	Label
Definition/Business Rules	Displays the program's SEOG end date.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Action Code	
Element	Label

Action Code	
Definition/Business Rules	Displays the school's action code.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Action Reason Code	
Element	Label
Definition/Business Rules	Displays the school's action reason code.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Effective Date of Combination	
Element	Label
Definition/Business Rules	Displays the school's effective date of combination.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.14 Loan Unlock Maintenance

Description	Allows users to unlock batch locked loan(s) that are owned by a Guaranty Agency (GA).
New or Existing	Existing
User Group (Screen Level)	OLNUPD, SUPUPD
Requirements Traceability	1.101
Reference(s)	Loan Unlock Maintenance LNUNLOCK.ASP, WS08 Loan Unlock Maintenance Server
Object Name	Student, PLUS Borrower, School, GA, Loan

3.14.1 Software Unit Logic

ASP File Name:	LNUNLOCK.asp
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Loan Unlock Maintenance) • Organization Contact Detail (Link: Loan Unlock)

ASP File Name:	LNUNLOCK.asp
	<p>Maintenance)</p> <ul style="list-style-type: none"> • Organization Contact Update (Link: Loan Unlock Maintenance) • Organization Contact Delete Confirmation (Link: Loan Unlock Maintenance) • Organization Contact Add (Link: Loan Unlock Maintenance) • Organization Search (Link: Loan Unlock Maintenance) • Data Provider Schedule (Link: Loan Unlock Maintenance) • Repayment Information (Link: Loan Unlock Maintenance) • Cohort Default Rate History List (Link: Loan Unlock Maintenance) • View Date Control (Link: Loan Unlock Maintenance) • School Profile (Link: Loan Unlock Maintenance) • SSCR School Waiver (Link: Loan Unlock Maintenance) • SSCR School Waiver Display (Link: Loan Unlock Maintenance) • SSCR School Waiver Add (Link: Loan Unlock Maintenance) • SSCR School Waiver Update (Link: Loan Unlock Maintenance) • SSCR School Waiver Delete (Link: Loan Unlock Maintenance)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • School Profile (Link: School Profile) • SSCR School Waiver List (SSCR School Waiver) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • NextGroup.gif • PrevGroup.gif

3.14.2 Design Details

The following screenshot highlights the functionality of Loan Unlock Maintenance screen.

NSLDS Menu Aid Enroll Org Report Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate Ed | **Loan Unlock Maintenance** | School Profile

Logged on as: DOUG SEDGWICK from Department of Education Region D

Loan Unlock Maintenance

Search Options

GA Organization: 733 Org Search Retrieve/Sort by: SSN

From SSN: 351000007 To SSN: 361000003

From Last Name: To Last Name:

From Locked Date: (MMDDCCYY) To Locked Date: (MMDDCCYY)

Retrieve

Locked Loans

Unlock Loan	Name	SSN#	DOB	Loan Date	Loan Type	Loan Amt	School Code	Ind Sep Loan	Date Locked
<input type="checkbox"/>	GILLIS, WILBERT R	351000007	10/13/1961	11/30/1984	SF	2500	00473100	A	01/06/2002
<input type="checkbox"/>	TRUSSELL, JACQUELYN S	351000008	01/28/1960	07/31/1982	SF	2500	00137100	A	01/06/2002
<input type="checkbox"/>	BAKER, MICHELLE J	351000010	01/01/1963	02/28/1984	SF	1046	00206700	A	01/06/2002
<input type="checkbox"/>	DUNLAP, JOANN R	351000011	10/11/1961	02/28/1980	SF	1500	00259100	A	01/06/2002
<input type="checkbox"/>	HOMOLESKI, CLAUDIA A	351000013	07/19/1966	06/30/1984	SF	2500	00472900	A	01/06/2002
<input type="checkbox"/>	MATSI, MARY ANNE A	351000014	08/08/1962	07/31/1982	SF	2500	00259100	A	01/06/2002
<input type="checkbox"/>	CROWLEY, ROGER M	351000016	12/03/1965	10/31/1986	SF	2500	00472900	A	01/06/2002
<input type="checkbox"/>	DUDLEY, TONYA K	351000019	07/20/1960	03/31/1984	SF	1500	00268900	A	01/06/2002
<input type="checkbox"/>	BUNTEN, JOANN R	351000021	08/05/1951	10/31/1985	SF	1465	00268000	A	01/06/2002
<input type="checkbox"/>	WALLACE, MERCEDES M	361000002	02/28/1951	09/30/1983	SF	2500	00268100	A	01/06/2002
<input type="checkbox"/>	TOLMAN, DEBORAH G	361000003	01/02/1960	09/30/1985	SF	2500	00163900	A	01/06/2002

Submit Cancel

PRIVACY ACT OF 1974 (AS AMENDED)

Figure 22, Loan Unlock Maintenance

3.14.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link

Cohort Default Rate	
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen. This link is deactivated when the user is in the Loan Unlock Maintenance screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen.
Actions to be performed	When clicked, the SSCR School Waiver screen appears.
User Group (Element Level)	TBD
Validation	None.

GA Organization	
Element	Textbox/Label
Definition/Business Rules	<p>If user is a Superuser Allows a user to enter the code for a GA's Organization.</p> <p>The textbox holds up to 3 characters.</p> <p>If user is an authorized and trained GA The current GA code is displayed in a non-editable format.</p>
Actions to be performed	<p>If user is a Superuser When entered, the text will display in editable format.</p> <p>If user is an authorized and trained GA</p>

GA Organization	
	No actions will be performed.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Pushbutton
Definition/Business Rules	Allows a user to search and select a School OPEID. The pushbutton only displays if the user is a Superuser.
Actions to be performed	By clicking on the pushbutton, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Retrieve/Sort by	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select the order the list of locked loans are displayed. The three different options are: <ul style="list-style-type: none"> • Locked Date (Default) • Last Name • SSN
Actions to be performed	When the user clicks on the Retrieve/Sort by Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

From SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter the beginning value specified for a desired SSN range of output. The textbox holds up to 9 characters.
Actions to be performed	When entered, the text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

To SSN	
Element	Textbox
Definition/Business Rules	Allows a user to enter the ending value specified for a desired SSN range of output. The textbox holds up to 9 characters.
Actions to be performed	When entered, the text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

From Last Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter the beginning value specified for a desired range of Last Name output. The textbox holds up to 30 characters.
Actions to be performed	When entered, the text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

To Last Name	
Element	Textbox
Definition/Business Rules	Allows a user to enter the ending value specified for a desired range of Last Name output. The textbox holds up to 30 characters.
Actions to be performed	When entered, the text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

From Locked Date	
Element	Textbox
Definition/Business Rules	Allows a user to enter the beginning value specified for a desired range of Locked Date output. Locked Date must be entered with a “MMDDCCYY”, “MM/DD/CCYY” or “MM-DD-CCYY” format.
Actions to be performed	When entered, the text will display in editable

From Locked Date	
	format.
User Group (Element Level)	TBD
Validation	None.

To Locked Date	
Element	Textbox
Definition/Business Rules	Allows a user to enter the ending value specified for a desired range of Locked Date output. Locked Date must be entered with a “MMDDCCYY”, “MM/DD/CCYY” or “MM-DD-CCYY” format.
Actions to be performed	When entered, the text will display in editable format.
User Group (Element Level)	TBD
Validation	None.

Retrieve	
Element	Pushbutton
Definition/Business Rules	Allows a user to search for locked loans.
Actions to be performed	By clicking on the pushbutton, the locked loans are pulled back that meet the search criteria. When loans are retrieved for the specified GA, only 30 loans will display on the screen. If there are more than 30 loans locked for the GA, the up and down arrows will be displayed.
User Group (Element Level)	TBD
Validation	TBD.

Unlock Loan	
Element	Checkbox
Definition/Business Rules	Allows a user to select a loan to unlock.
Actions to be performed	A check will be displayed if the user clicks on the box.
User Group (Element Level)	TBD
Validation	TBD

Up arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the previous set of locked loans.

Up arrow	
Actions to be performed	When clicked, the previous set of 30 locked loans will be displayed.
User Group (Element Level)	TBD
Validation	TBD

Down arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the next set of locked loans.
Actions to be performed	When clicked, the next set of 30 locked loans will be displayed.
User Group (Element Level)	TBD
Validation	TBD

All	
Element	Pushbutton
Definition/Business Rules	Allows a user to quickly check all checkboxes to unlock every loan.
Actions to be performed	By clicking on the pushbutton, a check will display in every checkbox
User Group (Element Level)	TBD
Validation	None.

Name	
Element	Label
Definition/Business Rules	Displays the Last Name, First Name and Middle Initial of the borrower.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

SSN	
Element	Label
Definition/Business Rules	Displays the SSN of the borrower.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

DOB	
Element	Label
Definition/Business Rules	Displays the Date of Birth of the borrower.
Actions to be performed	None.

DOB	
User Group (Element Level)	TBD
Validation	None.

Loan Date	
Element	Label
Definition/Business Rules	Displays the Loan Date of the borrower's Loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Loan Amount	
Element	Label
Definition/Business Rules	Displays the Loan Amount of the borrower's Loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

School Code	
Element	Label
Definition/Business Rules	Displays the School Code and School Branch code that the borrower attended.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Ind Sep Loan	
Element	Label
Definition/Business Rules	Displays the Indicator Separate Loan (FFEL's Dup ID) of the borrower.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Date Locked	
Element	Label
Definition/Business Rules	Displays the Batch Lock Start Date of the borrower's Loan.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Up arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the previous set of locked loans.
Actions to be performed	When clicked, the previous set of 30 locked loans will be displayed.
User Group (Element Level)	TBD
Validation	TBD

Down arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the next set of locked loans. The picture for the down arrow appears: 
Actions to be performed	When clicked, the next set of 30 locked loans will be displayed.
User Group (Element Level)	TBD
Validation	TBD

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the loan data that have check marks to be unlocked.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the loans checked will be unlocked and the Loan Unlock Maintenance screen refreshes with a message that the loans have been unlocked successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	TBD

Cancel	
Element	Pushbutton
Definition/Business Rules	Allows a user to redisplay the current page.
Actions to be performed	By clicking on the pushbutton, the loans current page will display in either the original format it was displayed in, or since the last time it was submitted, depending on which occurred most

Cancel	
	recently.
User Group (Element Level)	TBD
Validation	None.

3.15 Rate Substitution List

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows authorized users to view Rate Substitution information.
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.082
Reference(s)	Build II Detail Design Document

3.16 Rate Substitution Display

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows authorized users to view detailed Rate Substitution information.
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.083
Reference(s)	Build II Detail Design Document

3.17 Rate Substitution Add

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows authorized users to add Rate Substitution information.
New or Existing	New
User Group	EDDMD

(Screen Level)	
Requirements Traceability	1.084
Reference(s)	Build II Detail Design Document

3.18 Rate Substitution Update

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows authorized users to update Rate Substitution information.
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.085
Reference(s)	Build II Detail Design Document

3.19 Rate Substitution Delete

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows authorized users to delete Rate Substitution information.
New or Existing	New
User Group (Screen Level)	
Requirements Traceability	1.086
Reference(s)	Build II Detail Design Document

3.20 Rate Combination List

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to record that the rates for two or more schools should be aggregated and assigned to one school (Lead School Combo) or to all schools (True Combo).
--------------------	--

New or Existing	New
User Group (Screen Level)	1.087
Requirements Traceability	EDDMD
Reference(s)	Build II Detail Design Document

3.21 Rate Combination Display

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to record that the rates for two or more schools should be aggregated and assigned to one school (Lead School Combo) or to all schools (True Combo).
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.088
Reference(s)	Build II Detail Design Document

3.22 Rate Combination Add

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to record that the rates for two or more schools should be aggregated and assigned to one school (Lead School Combo) or to all schools (True Combo).
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.089
Reference(s)	Build II Detail Design Document

3.23 Rate Combination Update

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to record that the rates for two or more schools should be aggregated and assigned to one school (Lead School Combo) or to all schools (True Combo).
New or Existing	New
User Group (Screen Level)	
Requirements Traceability	1.090
Reference(s)	Build II Detail Design Document

3.24 Rate Combination Delete

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to record that the rates for two or more schools should be aggregated and assigned to one school (Lead School Combo) or to all schools (True Combo).
New or Existing	New
User Group (Screen Level)	
Requirements Traceability	1.091
Reference(s)	Build II Detail Design Document

3.25 Rate Suspension List

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to prevent a rate for a school from displaying in any online or paper report by court order.
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.092
Reference(s)	Build II Detail Design Document

3.26 Rate Suspension Add/Update

Note: We are currently in the process of confirming with the business stakeholder whether this screen will need to be supported.

Description	Allows Default Management to prevent a rate for a school from displaying in any online or paper report by court order.
New or Existing	New
User Group (Screen Level)	EDDMD
Requirements Traceability	1.093
Reference(s)	Build II Detail Design Document

3.27 SSCR School Waiver List

Description	Allows authorized users to view SSCR School Waiver information.
New or Existing	New
User Group (Screen Level)	AGGR
Requirements Traceability	1.094
Reference(s)	Build II Detail Design Document
Object Name	School

3.27.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: SSCR School Waiver) • Organization Contact Detail (Link: SSCR School Waiver) • Organization Contact Update (Link: SSCR School Waiver) • Organization Contact Delete Confirmation (Link: SSCR School Waiver) • Organization Contact Add (Link: SSCR School Waiver) • Organization Search (Link: SSCR School Waiver) • Data Provider Schedule (Link: SSCR School Waiver) • Repayment Information (Link: SSCR School Waiver) • Cohort Default Rate History List (Link: SSCR School Waiver) • View Date Control (Link: SSCR School Waiver) • School Profile (Link: SSCR School Waiver)

ASP File Name:	There is not an ASP file associated with this screen.
	<ul style="list-style-type: none"> • Loan Unlock Maintenance (Link: SSCR School Waiver) • SSCR School Waiver Display (Link: SSCR School Waiver, Back Icon) • SSCR School Waiver Add (Link: SSCR School Waiver, Back Icon) • SSCR School Waiver Update (Link: SSCR School Waiver, Back Icon) • SSCR School Waiver Delete (Link: SSCR School Waiver, Back Icon)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • None

3.27.2 Design Details

The following screenshot highlights the functionality of SSCR School Waiver List screen.

	School Name	Begin Date	End Date	Approved By/Reason
1	University of State 00123456	09/01/2002	09/01/2002	Lynn Alexander/Flood
2	Virginia Tech	01/01/2002	12/31/2002	Lynn Alexander/Hurricane
3	University of Maryland	05/15/2002	12/31/2002	Lynn Alexander/Fire

Figure 23, SSCR School Waiver List

3.27.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.

Org Search	
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD

Rate Suspension	
Validation	None.


SSCR School Waiver	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen. This link is deactivated when the user is in the SSCR School Waiver screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.


Add Waiver	
Element	Pushbutton
Definition/Business Rules	Allows a user to add a Rate Combination. This pushbutton displays if the user is an ED - Default Management.
Actions to be performed	When clicked, the Add Rate Combination screen is displayed.
User Group (Element Level)	TBD
Validation	None.

Sort By	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select the sort criteria. The fields included are: <ul style="list-style-type: none"> • School Code • School Name • Waiver Begin Date • Waiver End Date The default is School Code.
Actions to be performed	When the user clicks on the Sort By Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Display Only	
Element	Dropdown Box
Definition/Business Rules	Allows a user to select the Waivers should display.

Display Only	
	<p>The fields included are:</p> <ul style="list-style-type: none"> • Selected Schools • Active Waivers • All <p>The default is All.</p>
Actions to be performed	When the user clicks on the Sort By Dropdown Box, all the options appear. The “name of highlighted option” option is highlighted.
User Group (Element Level)	TBD
Validation	None.

Up Arrow	
Element	Link/Gif
Definition/Business Rules	<p>Allows a user to navigate to the previous set of 50 records.</p> <p>This only displays if more than 50 records are returned and the user is viewing records 51 and above.</p> <p>The picture that is displayed is:</p> 
Actions to be performed	When the user clicks on the link, the previous set of 50 records appears.
User Group (Element Level)	TBD
Validation	None.

Down Arrow	
Element	Link/Gif
Definition/Business Rules	<p>Allows a user to navigate to the next set of 50 records.</p> <p>This only displays if more than 50 records are returned.</p> <p>The picture that is displayed is:</p> 
Actions to be performed	When the user clicks on the link, the next set of 50

Down Arrow	
	records appears.
User Group (Element Level)	TBD
Validation	None.


<u>1</u>	
Element	Link
Definition/Business Rules	<p>Allows a user to navigate to the SSCR School Waiver Display screen.</p> <p>The SSCR School Waiver table will display up to 50 records.</p> <p>Inactive waivers will not be available for viewing details, update or deleting. Waivers that are inactive (determined by begin and end dates) will have their numbered selection button disabled.</p>
Actions to be performed	When the user clicks on the link, the SSCR School Waiver Display screen appears.
User Group (Element Level)	TBD
Validation	None.

School Name and OPEID	
Element	Link
Definition/Business Rules	<p>Displays the School Name and OPEID of the SSCR School Waiver records displayed.</p> <p>Allows a user to navigate to the Organization Contact List screen.</p>
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.


Begin Date	
Element	Label
Definition/Business Rules	<p>Displays the Begin Date of the SSCR School Waiver records displayed.</p> <p>The Begin Date will be displayed "MM/DD/CCYY" format.</p>
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

End Date	
Element	Label
Definition/Business Rules	Displays the End Date of the SSCR School Waiver records displayed. The Begin Date will be displayed "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Approved By / Reason	
Element	Label
Definition/Business Rules	Displays who approved the waiver and the reason it approved occurred.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Up Arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the previous set of 50 records. This only displays if more than 50 records are returned and the user is viewing records 51 and above. The picture that is displayed is: 
Actions to be performed	When the user clicks on the link, the previous set of 50 records appears.
User Group (Element Level)	TBD
Validation	None.

Down Arrow	
Element	Link/Gif
Definition/Business Rules	Allows a user to navigate to the next set of 50 records. This only displays if more than 50 records are

Down Arrow	
	<p>returned.</p> <p>The picture that is displayed is:</p> 
Actions to be performed	When the user clicks on the link, the next set of 50 records appears.
User Group (Element Level)	TBD
Validation	None.

3.28 SSCR School Waiver Display

Description	Allows authorized users to view specific SSCR School Waiver information.
New or Existing	New
User Group (Screen Level)	AGGR
Requirements Traceability	1.095
Reference(s)	Build II Detail Design Document
Object Name	School

3.28.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: 1)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (Link: SSCR School Waiver)

ASP File Name:	There is not an ASP file associated with this screen.
	<ul style="list-style-type: none"> • SSCR School Waiver Update (Pushbutton: Update) • SSCR School Waiver Delete (Pushbutton: Delete) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.28.2 Design Details

The following screenshot highlights the functionality of SSCR School Waiver Display screen.

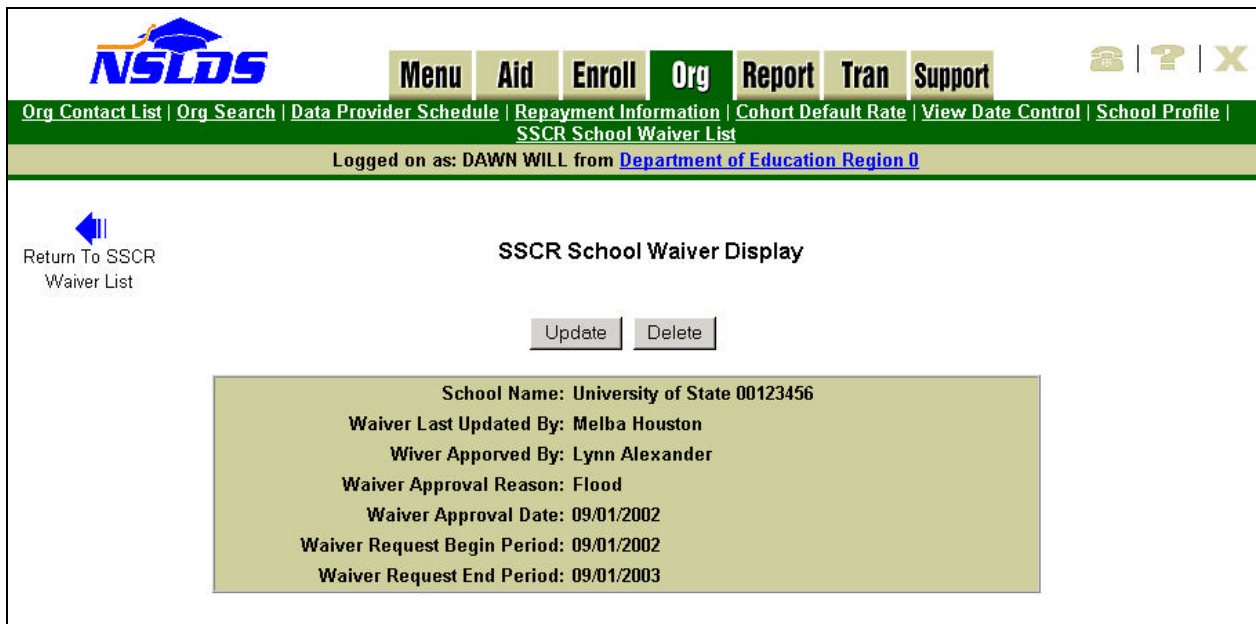


Figure 24, SSCR School Waiver Display

3.28.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD

Cohort Default Rate	
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen

Rate Combination	
	appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen. This link is deactivated when the user is in the SSCR School Waiver screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Return to SSCR School Waiver List	
Element	Link / Gif
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver List screen.
Actions to be performed	When clicked, the SSCR School Waiver List screen appears.
User Group (Element Level)	TBD
Validation	None.

Update	
Element	Pushbutton
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver Update screen.
Actions to be performed	When clicked, the SSCR School Waiver Update screen appears.
User Group (Element Level)	TBD
Validation	None.

Delete	
Element	Pushbutton

Delete	
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver Delete screen.
Actions to be performed	When clicked, the SSCR School Waiver Delete screen appears.
User Group (Element Level)	TBD
Validation	None.

Waiver Last Updated By	
Element	Label
Definition/Business Rules	Displays who last updated the waiver.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approved By	
Element	Label
Definition/Business Rules	Displays who approved the waiver.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Reason	
Element	Label
Definition/Business Rules	Displays the reason it waiver was approved.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Date	
Element	Label
Definition/Business Rules	Displays the date the waiver was approved. The Approval Date will be displayed "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Request Begin Period	
Element	Label
Definition/Business Rules	Displays the Waiver request begin date.

Waiver Request Begin Period	
	The Begin Date will be displayed “MM/DD/CCYY” format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Request End Period	
Element	Label
Definition/Business Rules	Displays the Waiver request end date. The End Date will be displayed “MM/DD/CCYY” format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

3.29 SSCR School Waiver Add

Description	Allows authorized users to add SSCR School Waiver information.
New or Existing	New
User Group (Screen Level)	AGGR
Requirements Traceability	1.096
Reference(s)	Build II Detail Design Document
Object Name	School

3.29.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> SSCR School Waiver List (Pushbutton: Add Waiver)
Post-Status:	This screen allows a user to navigate to any of the following screens (depending on user access privileges): <ul style="list-style-type: none"> Organization Contact List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule) Repayment Information (Link: Repayment Information)

ASP File Name:	There is not an ASP file associated with this screen.
	<ul style="list-style-type: none"> • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile, Back Icon) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.29.2 Design Details

The following screenshot highlights the functionality of SSCR School Waiver Add screen.

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | View Date Control | School Profile | SSCR School Waiver List

Logged on as: DAWN WILL from [Department of Education Region 0](#)

[Return To SSCR Waiver List](#)

SSCR School Waiver Add

School OPEID: 00456789 [University of North Carolina](#)

Waiver Last Updated By: Melba Houston

Waiver Approved By: Lynn Alexander

Waiver Approval Reason: Flood

Waiver Approval Date: 09/01/2002 (MM/DD/CCYY)

Waiver Request Begin Period: 09/01/2002 (MM/DD/CCYY)

Waiver Request End Period: 09/01/2003 (MM/DD/CCYY)

Submit

SSCR 25, SSCR School Waiver Add

3.29.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link

Cohort Default Rate	
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen. This link is deactivated when the user is in the SSCR School Waiver screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Return to SSCR School Waiver List	
Element	Link / Gif
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver List screen.
Actions to be performed	When clicked, the SSCR School Waiver List screen appears.
User Group (Element Level)	TBD
Validation	None.

Waiver Last Updated By	
Element	Label
Definition/Business Rules	Displays who last updated the waiver.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approved By	
Element	Textbox
Definition/Business Rules	Allows user to enter who approved the waiver.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Reason	
Element	Textbox
Definition/Business Rules	Allows the user to enter the reason it waiver was approved.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Date	
Element	Textbox
Definition/Business Rules	Allows the user to enter the date the waiver was approved. The Approval Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Request Begin Period	
Element	Textbox
Definition/Business Rules	Allows the user to enter the Waiver request begin date. The Begin Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Request End Period	
Element	Textbox

Waiver Request End Period	
Definition/Business Rules	Allows the user to enter the Waiver request end date. The End Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the SSCR Waiver.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the SSCR School Waiver List screen with a message that the Add has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

3.30 SSCR School Waiver Update

Description	Allows authorized users to update SSCR School Waiver information.
New or Existing	New
User Group (Screen Level)	AGGR
Requirements Traceability	1.097
Reference(s)	Build II Detail Design Document
Object Name	School

3.30.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	This screen is accessible from the following screens (depending on user access privileges): <ul style="list-style-type: none"> SSCR School Waiver Detail (Pushbutton: Update)

ASP File Name:	There is not an ASP file associated with this screen.
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> • Organization Contact List (Link: Org Contact List) • Organization Search (Link: Org Search) • Data Provider Schedule (Link: Data Provider Schedule) • Repayment Information (Link: Repayment Information) • Cohort Default Rate History List (Link: Cohort Default Rate) • View Date Control (Link: View Date Control) • Loan Unlock Maintenance (Link: Loan Unlock Maintenance) • School Profile (Link: School Profile) • SSCR School Waiver List (Link: SSCR School Waiver, Back Icon, Pushbutton: Submit) • Menu (Link: Menu Tab) • Loan History List (Link: Aid Tab) • Enrollment Summary (Link: Enroll Tab) • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.30.2 Design Details

The following screenshot highlights the functionality of SSCR School Waiver Update screen.

NSLDS Menu Aid Enroll Org Report Tran Support

Org Contact List | Org Search | Data Provider Schedule | Repayment Information | Cohort Default Rate | View Date Control | School Profile | SSCR School Waiver List

Logged on as: DAWN WILL from Department of Education Region 0

SSCR School Waiver Update

Return To SSCR Waiver Display

School Name: [University of State 00123456](#)

Waiver Last Updated By: Melba Houston

Waiver Approved By:

Waiver Approval Reason:

Waiver Approval Date: (MM/DD/CCYY)

Waiver Request Begin Period: (MM/DD/CCYY)

Waiver Request End Period: (MM/DD/CCYY)

Figure 26, SSCR School Waiver Update

3.30.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.

Org Search	
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD

Rate Suspension	
Validation	None.

SSCR School Waiver	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen. This link is deactivated when the user is in the SSCR School Waiver screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Return to SSCR School Waiver List	
Element	Link / Gif
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver List screen.
Actions to be performed	When clicked, the SSCR School Waiver List screen appears.
User Group (Element Level)	TBD
Validation	None.

Waiver Last Updated By	
Element	Label
Definition/Business Rules	Displays who last updated the waiver.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approved By	
Element	Textbox
Definition/Business Rules	Allows user to enter who approved the waiver.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Reason	
Element	Textbox
Definition/Business Rules	Allows the user to enter the reason it waiver was approved.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD

Waiver Approval Reason	
Validation	None.

Waiver Approval Date	
Element	Textbox
Definition/Business Rules	Allows the user to enter the date the waiver was approved. The Approval Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Request Begin Period	
Element	Textbox
Definition/Business Rules	Allows the user to enter the Waiver request begin date. The Begin Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the date, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Waiver Request End Period	
Element	Textbox
Definition/Business Rules	Allows the user to enter the Waiver request end date. The End Date must be entered in "MM/DD/CCYY" format.
Actions to be performed	When the user enters the data, it is displayed in the textbox in editable format.
User Group (Element Level)	TBD
Validation	None.

Submit	
Element	Pushbutton
Definition/Business Rules	Allows a user to submit the SSCR Waiver update.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is

Submit	
	directed to the SSCR School Waiver List screen with a message that the update has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

3.31 SSCR School Waiver Delete

Description	Allows authorized users to delete SSCR School Waiver information.
New or Existing	New
User Group (Screen Level)	AGGR
Requirements Traceability	1.098
Reference(s)	Build II Detail Design Document
Object Name	School

3.31.1 Software Unit Logic

ASP File Name:	There is not an ASP file associated with this screen.
Pre-Status:	<p>This screen is accessible from the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> SSCR School Waiver Display (Pushbutton: Delete)
Post-Status:	<p>This screen allows a user to navigate to any of the following screens (depending on user access privileges):</p> <ul style="list-style-type: none"> Organization Contact List (Link: Org Contact List) Organization Search (Link: Org Search) Data Provider Schedule (Link: Data Provider Schedule) Repayment Information (Link: Repayment Information) Cohort Default Rate History List (Link: Cohort Default Rate) View Date Control (Link: View Date Control) Loan Unlock Maintenance (Link: Loan Unlock Maintenance) School Profile (Link: School Profile) SSCR School Waiver List (Link: SSCR School Waiver, Back Icon, Pushbutton: Confirm) Menu (Link: Menu Tab) Loan History List (Link: Aid Tab) Enrollment Summary (Link: Enroll Tab)

ASP File Name:	There is not an ASP file associated with this screen.
	<ul style="list-style-type: none"> • Report (Link: Report Tab) • Transfer Monitoring List (Link: Tran Tab) • External Contact List (Link: Support Tab) • Contact Us (Link: Contact Us Icon) • System Log On (Link: System Logoff Icon)
Gif Name:	<p>The following graphical objects may appear on this screen:</p> <ul style="list-style-type: none"> • Back.gif

3.31.2 Design Details

The following screenshot highlights the functionality of SSCR School Waiver Delete screen.

Figure 27, SSCR School Waiver Delete

3.31.3 Screen Functionality

The following section describes each object on the screen and the functionality behind the object.

Org Contact List	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization

Org Contact List	
	Contact List screen.
Actions to be performed	When clicked, the Organization Contact List screen appears.
User Group (Element Level)	TBD
Validation	None.

Org Search	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Organization Search screen.
Actions to be performed	When clicked, the Organization Search screen appears.
User Group (Element Level)	TBD
Validation	None.

Data Provider Schedule	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Data Provider Schedule screen.
Actions to be performed	When clicked, the Data Provider Schedule screen appears.
User Group (Element Level)	TBD
Validation	None.

Repayment Information	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Repayment Information screen.
Actions to be performed	When clicked, the Repayment Information screen appears.
User Group (Element Level)	TBD
Validation	None.

Cohort Default Rate	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Cohort Default Rate screen.
Actions to be performed	When clicked, the Cohort Default Rate DM screen appears.
User Group (Element Level)	TBD
Validation	None.

View Date Control	
Element	Link
Definition/Business Rules	Allows a user to navigate to the View Date Control screen.
Actions to be performed	When clicked, the View Date Control screen appears.
User Group (Element Level)	TBD
Validation	None.

Loan Unlock Maintenance	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Loan Unlock Maintenance screen.
Actions to be performed	When clicked, the Loan Unlock Maintenance screen appears.
User Group (Element Level)	TBD
Validation	None.

School Profile	
Element	Link
Definition/Business Rules	Allows a user to navigate to the School Profile screen.
Actions to be performed	When clicked, the School Profile screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Substitution	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Substitution screen.
Actions to be performed	When clicked, the Rate Substitution screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Combination	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Combination screen.
Actions to be performed	When clicked, the Rate Combination screen appears.
User Group (Element Level)	TBD
Validation	None.

Rate Suspension	
Element	Link
Definition/Business Rules	Allows a user to navigate to the Rate Suspension screen.
Actions to be performed	When clicked, the Rate Suspension screen appears.
User Group (Element Level)	TBD
Validation	None.

SSCR School Waiver	
Element	Link (Deactivated)
Definition/Business Rules	Allows a user to navigate to the SSCR School Waiver screen. This link is deactivated when the user is in the SSCR School Waiver screen.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Return to SSCR School Waiver List	
Element	Link / Gif
Definition/Business Rules	Allows the user to navigate to the SSCR School Waiver List screen.
Actions to be performed	When clicked, the SSCR School Waiver List screen appears.
User Group (Element Level)	TBD
Validation	None.

Warning Message	
Element	Label
Definition/Business Rules	Displays a warning message to the user before they delete a Waiver. The message reads: "Please verify that this SSCR Waiver is to be deleted and then press the Confirm button at the bottom of the page".
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Last Updated By	
Element	Label
Definition/Business Rules	Displays who last updated the waiver.
Actions to be performed	None.

Waiver Last Updated By	
User Group (Element Level)	TBD
Validation	None.

Waiver Approved By	
Element	Label
Definition/Business Rules	Displays who approved the waiver.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Reason	
Element	Label
Definition/Business Rules	Displays the reason it waiver was approved.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Approval Date	
Element	Label
Definition/Business Rules	Displays the date the waiver was approved. The Approval Date will be displayed "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Request Begin Period	
Element	Label
Definition/Business Rules	Displays the Waiver request begin date. The Begin Date will be displayed "MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Waiver Request End Period	
Element	Label
Definition/Business Rules	Displays the Waiver request end date. The End Date will be displayed

Waiver Request End Period	
	"MM/DD/CCYY" format.
Actions to be performed	None.
User Group (Element Level)	TBD
Validation	None.

Confirm	
Element	Pushbutton
Definition/Business Rules	Allows a user to delete the SSCR Waiver.
Actions to be performed	By clicking on the pushbutton, validation is performed. If there are no errors the user is directed to the SSCR School Waiver List screen with a message that the delete has been performed successfully. If there are errors, the appropriate error message is displayed.
User Group (Element Level)	TBD
Validation	None.

4 Appendix A – Screens Global Attributes

5 Appendix B – User Interface Inventory Matrix